

California Healthcare Workforce Policy Commission (CHWPC)

400 R Street, Room 468  
 Sacramento, CA 95811  
 Wednesday, May 2, 2012  
 Call to Order: 9:02 am  
 Adjourned: 4:10 pm

COMMISSION MEMBERS PRESENT	COMMISSION MEMBERS ABSENT
Elizabeth Dolezal - <b>Chair</b> Roslynn Byous, DPA, PA-C Lauri Hoagland, RN, FNP Tracey Norton, DO Deborah Rice, FNP Mario San Bartolome, MD, MBA Katherine Townsend, Ed.D., MSN John J. Troidl, PhD, MBA Angie Maria Millan, RN, MSN, NP William Henning, DO Kathy Marsh, RN, MSN	Cathryn Nation, MD Bonnie Wheatley, Ed.D., MPH, MA Ashby Wolfe, MD, MPP, MPH Andrea Renwanz-Boyle, RN, NP, DNSc
	STAFF TO COMMISSION PRESENT
	Stephanie Clendenin Lupe Alonzo-Diaz Konder Chung Manuela Lachica Melissa Omand Elena Takanikos-Corti
	ADDITIONAL STAFF FROM OSHPD:
	Jacob Knapp – Legal Counsel Deborah Gonzalez- HWDD, GIS Sergio Aguilar – Graduate Student Assistant

ITEM NUMBER	TOPIC	DISCUSSION	ACTION ITEM OR DISCUSSION
1.	Call to Order	Meeting called to order at 9:02am	
2.	Introduction of CHWPC	Each member of the CHWPC introduced themselves and indicated whom they statutorily represent and which government authority appointed them.	
3.	Chair Remarks	Chair Dolezal welcomed new Commissioner Kathyann Marsh to the CHWPC.  Ms. Marsh is the newest nursing student representative on the Commission. Kathy has over 30 years of clinical nursing experience and is currently pursuing her PhD.	
4.	Approval of February and April 2012 minutes	Approval of minutes from Registered Nurse funding meeting held February 7-8, 2012 and the Evaluation Worksheet Task Force (EWTF) meeting held April 10, 2012 in Sacramento, CA.	Motion made ( <b>Rice</b> ) and seconded ( <b>Townsend</b> ) to approve February 2012 minutes.

California Healthcare Workforce Policy Commission (CHWPC)  
 400 R Street, Room 468  
 Sacramento, CA 95811  
 Wednesday, May 2, 2012  
 Call to Order: 9:02 am  
 Adjourned: 4:10 pm

ITEM NUMBER	TOPIC	DISCUSSION	ACTION ITEM OR DISCUSSION
4.	Chair Remarks and approval of February and April 2012 minutes –cont'd.	Commissioner Troidl stated the April 20, 2012 minutes weren't correct if they didn't properly reflect any discussion by the EWTF of an enhanced policy role for the CHWPC.	<p>Motion made (<b>Townsend</b>) and seconded (<b>Millan</b>) to approve April 10, 2012. Abstain (<b>Troidl</b>).</p> <p>Motion (<b>Troidl</b>) to revise minutes to reflect discussion of enhanced policy role of CHWPC seconded (<b>Byous</b>) to approve April 10, 2012 minutes with amendments.</p>
5.	Administration of Oath	Stephanie Clendenin, Acting Director of the Office of Statewide Health Planning and Development (OSHPD), administered the Oath of Office to new Commission member Kathyann Marsh, RN, MSN.	
6.	OSHPD Acting Director's Report	<p>Acting Director Clendenin reported on the following items in the Director's Report:</p> <p><u>OSHPD New Director:</u>          Acting Director Clendenin announced that Governor Brown has appointed Robert (Bob) P. David as Director of OSHPD effective May 7, 2012. Bob David previously served as OSHPD's Chief Deputy Director from 2005-2010.          Upon Bob's arrival Ms. Clendenin will return to her role as Chief Deputy Director.</p> <p><u>California State Budget:</u></p> <p>The Governor's May Revise contains proposals which will impact OSHPD.</p> <ol style="list-style-type: none"> <li>1. Shift in Song-Brown funding of \$5.0 million from General Fund to the California Health Data and Planning Fund. This shift creates a more stable funds source for the program.</li> </ol>	

California Healthcare Workforce Policy Commission (CHWPC)

400 R Street, Room 468  
 Sacramento, CA 95811  
 Wednesday, May 2, 2012  
 Call to Order: 9:02 am  
 Adjourned: 4:10 pm

ITEM NUMBER	TOPIC	DISCUSSION	ACTION ITEM OR DISCUSSION
6.	OSHPD Acting Director's Report - continued	<p>2. Increase of \$5 million to support financial incentives via the Mental Health Loan Assumption Program (MHLAP) in FY 2012/13. MHLAP awards loan repayment to mental health practitioners in exchange for a one-year service obligation in a public mental health system. With the increase in funding Health Professions Education Foundation is looking to increase their loan repayment awards from 600 to 1200.</p> <p>3. Transfer of the Department of Mental Health's Workforce Education and Training (WET) Program to OSHPD. The transfer brings the following activities to OSHPD:</p> <ul style="list-style-type: none"> <li>• Contracts with 11 educational institutions to provide stipends to students in mental health programs;</li> <li>• Contracts with three psychiatric residency programs;</li> <li>• Contract with Statewide Technical Assistance Center;</li> <li>• Contracts with 5 county regional partnerships; and</li> <li>• Development of the WET five-year plan.</li> </ul>	
7.	Executive Secretary's Report	<p>Lupe Alonzo-Diaz, Acting Deputy Director of HWDD reported on the following items in the Executive Secretary's report:</p> <p><u>Healthcare Workforce Development Division (HWDD)</u></p> <ul style="list-style-type: none"> <li>• Established 2012 priorities for the remainder of the year.</li> </ul>	

California Healthcare Workforce Policy Commission (CHWPC)

400 R Street, Room 468  
 Sacramento, CA 95811  
 Wednesday, May 2, 2012  
 Call to Order: 9:02 am  
 Adjourned: 4:10 pm

ITEM NUMBER	TOPIC	DISCUSSION	ACTION ITEM OR DISCUSSION
7.	Executive Secretary's Report - continued	<ul style="list-style-type: none"> <li>• The CalREACH Request for Offer for the E-application and monitoring system was released with bids due April 6, 2012. A decision on the vendor was made on April 30, 2012.</li> <li>• The Health Careers Training Program received 73 applications in response to HTCP Mini-Grants Request for Application and awarded \$200,325 to 15 organizations.</li> <li>• HWDD continues to participate in Healthcare Workforce Development Council and Career Pathway Subcommittee meetings.</li> <li>• June 21, 2012 is the rollout date for the Clearinghouse</li> </ul> <p><u>Health Professions Education Foundation (HPEF)</u></p> <ul style="list-style-type: none"> <li>• OSHPD made a presentation to the Mental Health Services Planning Council on April 19, 2012 regarding Governor's proposal to transfer MHA WET program from Department of Mental Health to OSHPD/Foundation.</li> <li>• The Foundation is busy preparing for the transfer of the Department of Mental Health's Workforce Education and Training (WET) Program and is focusing on a) the June 2012 release of an RFP to fund additional slots in psych residency programs, wherein residency would be completed in community mental health settings; and b) developing processes for the Advisory Committee.</li> </ul>	<p>Lupe stated she will provide the Commission with monthly updates of the HWDD and the HPEF.</p> <p>The Commission expressed interest in receiving more information on AB 2214 (Monning). This legislation would permanently establish the Health Workforce Development Council.</p> <p>Commissioner Troidl requested that a sub-committee be formed to explore policy issues the Commission could develop and implement.</p> <p>Commissioner Troidl questioned whether the Commission would be involved in the funding decisions for the WET activities. Lupe indicated the Commission would not be directly involved on funding decisions. WET Programs and its funding expenditures have been pre-determined via statute, regulations and/or the government partners' decision.</p>

California Healthcare Workforce Policy Commission (CHWPC)  
 400 R Street, Room 468  
 Sacramento, CA 95811  
 Wednesday, May 2, 2012  
 Call to Order: 9:02 am  
 Adjourned: 4:10 pm

ITEM NUMBER	TOPIC	DISCUSSION	ACTION ITEM OR DISCUSSION
8.	Correspondence	<p>Manuela Lachica, Program Director for the Song-Brown Program reported on the following items in the Correspondence:</p> <ol style="list-style-type: none"> <li>1. Welcome letter to the newest commissioner, Kathyann Marsh.</li> <li>2. Letter from the University of California (UC), Office of the President stating they will match the 2010-2011 physician contributions in the amount of \$83,464.00. The UC contribution is a dollar for dollar match of the physician contribution.</li> <li>3. Letter from Dr. Charles Vega of the UC, Irvine Family Medicine Residency Program stating why his program would not be applying for Song-Brown funding this year.</li> </ol>	<p>Commissioner Troidl voiced that he would like a letter sent to the University of California requesting an increase of contributions.</p> <p>Commissioner Troidl also commented on the absence of the UC representative and the importance of their attendance at the CHWPC Policy meeting.</p>
9.	Bagley-Keene Open Meeting Act and Conflict of Interest Policy	Jacob Knapp, Legal Counsel for OSHPD, gave a brief overview of the Bagley-Keene Open Meeting Act, Conflict of Interest and the Recusal Process	
10.	California Registered Nurse Shortage Area (RNSA)	<p>Debra Gonzalez, GIS Specialist provided an update of the RNSA designation used by the CHWPC.</p> <p><b>California Registered Nurse Shortage Area updates are hereby incorporated as Attachment A</b></p>	<p>Motion made (<b>Byous</b>) and seconded (<b>Hoagland</b>) to approve the RNSA designation as presented.</p> <p>Commissioner Henning requested the historical mean for the RNSA.</p>
11.	Medical Service Study Area (MSSA)	<p>Konder Chung, Chief – Access to Care Section, presented motions for approval for Northern California counties excluding Placer. Northern California county approved motions can be found here by clicking on the county:</p> <p><a href="http://oshpd.ca.gov/HWDD/MSSA/CountyInformationMap.html">http://oshpd.ca.gov/HWDD/MSSA/CountyInformationMap.html</a></p>	<p>Motion made (<b>Henning</b>) and seconded (<b>San Bartolome</b>) to approve the motions as presented by staff.</p>

California Healthcare Workforce Policy Commission (CHWPC)

400 R Street, Room 468  
 Sacramento, CA 95811  
 Wednesday, May 2, 2012  
 Call to Order: 9:02 am  
 Adjourned: 4:10 pm

ITEM NUMBER	TOPIC	DISCUSSION	ACTION ITEM OR DISCUSSION
12.	Evaluation Worksheet Task Force (EWTF) Process Overview	<p>Ms. Lachica provided an overview of the EWTF members and how they were chosen along with the process followed by the EWTF at each of the meetings.</p> <p><b>The Evaluation Worksheet Task Force workflow is hereby incorporated as Attachment B.1 and B.2.</b></p>	
13.	EWTF recommendations for Family Practice Residency Programs	<p>Commissioner Troidl presented the EWTF recommendations for Family Practice Residency Program:</p> <ul style="list-style-type: none"> <li>• Evaluation Criteria</li> <li>• Request for application changes</li> <li>• Program Director presentations</li> <li>• Scoring model</li> </ul>	<p>Motion to approve (<b>Troidl</b>) the Evaluation Worksheet Task Force recommendation, as amended, as the standards of the California Healthcare Workforce Policy Commission for evaluation criteria and scoring model. Motion seconded (<b>Byous</b>).</p>
14.	EWTF recommendations for Family Nurse Practitioner / Physician Assistant Training Programs	<p>Commissioners Byous and Millan presented the EWTF recommendations for Family Nurse Practitioner/Physician Assistant Training Program:</p> <ul style="list-style-type: none"> <li>• Evaluation Criteria</li> <li>• Request for application changes</li> <li>• Program Director presentations</li> <li>• Scoring model</li> </ul>	<p>Motion to approve (<b>Henning</b>) the Evaluation Worksheet Task Force recommendation, as amended, as the standards of the California Healthcare Workforce Policy Commission for evaluation criteria and scoring model. Motion seconded (<b>Hoagland</b>)</p>

California Healthcare Workforce Policy Commission (CHWPC)

400 R Street, Room 468  
 Sacramento, CA 95811  
 Wednesday, May 2, 2012  
 Call to Order: 9:02 am  
 Adjourned: 4:10 pm

ITEM NUMBER	TOPIC	DISCUSSION	ACTION ITEM OR DISCUSSION
15.	EWTF recommendations for Registered Nurse Education Programs	Commissioner Townsend presented the EWTF recommendations for Registered Nurse Education Programs (Capitation and Special Programs): <ul style="list-style-type: none"> <li>• Evaluation Criteria</li> <li>• Request for application changes</li> <li>• Program Director presentations</li> <li>• Scoring model</li> </ul>	Motion to approve ( <b>Townsend</b> ) the Evaluation Worksheet Task Force recommendation, as amended, as the standards of the California Healthcare Workforce Policy Commission for evaluation criteria scoring model. Motion seconded ( <b>Norton</b> ).
16.	EWTF Scoring Model Overview	Graduate Student Assistant Sergio Aguilar explained in detail the Song-Brown Statutory Criteria Evaluation Model the EWTF selected for the three statutory priorities of the CHWPC.  <b>The Statutory Criteria Evaluation Model is hereby incorporated as Attachment C.</b>	
17.	Secure File Transfer	Song-Brown staff informed the CHWPC that future meeting materials will be uploaded to a Secure File Transfer (FTP) site. Staff explained how Commission members will be notified of materials and how to retrieve them from the site.	
18.	Public Comment	Dr. Hector Flores stated that he was present at today's meeting to support the Commissions policy efforts. He further stated he supports their decision to continue pushing for team training and that letters of support from inter-disciplinary providers are important.	
19	Adjournment	Meeting adjourned at 4:10pm	Throughout the meeting there was extensive discussion on the part of the Commission about moving toward a more policy oriented body. The suggestion was made to hold another meeting to discuss policy in the near future.