

**Healthcare Workforce Development Division**

400 R Street, Suite 330  
 Sacramento, California 95811-6213  
 (916) 326-3700  
 Fax (916) 322-2588  
 www.oshpd.ca.gov

**Members of the Commission**

William W. Henning, DO, **Vice Chair**  
 Roslynn S. Byous, DPA, PA-C  
 Elizabeth Dolezal  
 Michael Farrell, DO  
 Katherine Flores, MD  
 Carol Jong, PhD, RD  
 Karyn Karp, CRNA, MS  
 Catherine Kennedy, RN  
 Laura Lopez  
 Ann MacKenzie, NP  
 Kathyann Marsh, PhD  
 Angelica Millan, RN, MSN, RNP, FAAN  
 Cathryn Nation, MD  
 Joseph Provenzano, DO  
 V. Katherine Townsend, PhD, MSN

**October 7, 2014  
 Meeting Minutes**

**CALIFORNIA HEALTHCARE WORKFORCE  
 POLICY COMMISSION (CHWPC)**

**Primary Care Residencies (PCR)  
 Task Force Meeting  
 Teleconference**

OSHPD  
 400 R St. RM 336  
 Sacramento, CA 95811

OSHPD Director  
 Robert P. David

Executive Secretary  
 Lupe Alonzo-Diaz, MPAff

*Action may be taken on any  
 item listed on the agenda*

**Task Force Members Present:**

Cathryn Nation, MD - Chair  
 Robert Adler, MD  
 Peter Broderick, MD  
 David Carlisle, MD  
 Michael Farrell, DO  
 Katherine Flores, MD  
 Albina Gogo, MD  
 Lori Goyne  
 Sharad Jain, MD  
 Gregg Lund, DO  
 Mark Noah, MD  
 Brenda Ross-Shelton, MD  
 Lori Winston, MD

**Task Force Members Not Present:**

Hector Flores, MD

**Staff to Commission:**

Lupe Alonzo-Diaz, MPAff, Deputy Director  
 Senita Robinson, MS, Chief  
 Melissa Omand, Acting Program Manager  
 Michelle Lehn, Program Administrator  
 Rachael Gastelum, Program Analyst  
 Tyfany Frazier, Program Coordinator

**Additional OSHPD Staff:**

Robert David, OSHPD Director  
 Elizabeth Wied, Chief Legal Counsel

**Agenda Item 1: Call to Order**

Chair Cathryn Nation, MD called the meeting to order.

**Agenda Items 2: Welcome and Introductions of PCR Task Force Members**

Task Force members and OSHPD staff introduced themselves.

**Agenda Item 3: Approval of PCR Task Force Meeting Minutes for September 18, 2014**

The Task Force members will receive the minutes by e-mail and may make Public Comments at the CHWPC Policy Meeting October 23, 2014.

#### **Agenda Item 4: Review and Approve August 13, 2014 and September 18, 2014 PCR Task Force Recommendations to the 2014 PCR Request for Application (RFA)**

The task force members reviewed the Proposed RFA based on the recommendations from the September 18, 2014 Task Force meeting.

#### **Action Items:**

##### **Statistics:**

Motion to revise the table presented as follows:

1. Question one will read: What is the total number of first year positions available
2. Question two will read: What is the total number of first year positions filled
3. Add a question to read: What is the total number of R1-R3 (R1-R4 for OB/GYN) (Adler), Seconded (Ross). Motion Adopted

Motion to revise the table to collect data for four academic years, 2013/14, 2012/13, 2011/12, 2010/11 (Adler), Seconded (Carlisle). Motion Adopted.

##### **Languages:**

Clarification to be included in the Information and Guidance document that the data given in this section should refer to current residents.

##### **Graduates Information:**

Motion to revise question six to read: Is the graduate practicing predominantly ambulatory primary care. Predominantly to be defined as more than 50 percent of the time. (Flores), Seconded (Jain). Motion Adopted.

##### **Training in Areas of Unmet Need:**

Motion to require applicants to identify the payer mix for no more than 3 continuity sites. The payer categories counted will be: Medicare/Veteran Affairs, Medi-Cal, Uninsured, Other (Jain), Seconded (Adler). Motion Adopted.

##### **Program Structure:**

Motion to delete questions one and two and revise the yes/no question to read: For residency programs not based at a medical program, does your residency program have an affiliation agreement with a medical school? (Adler), Seconded (Nation). Motion Adopted.

##### **Faculty Qualifications:**

Motion to define primary/core teaching faculty as: 20 hours a week on average working with residents in a teaching, administration, scholarly activity, and patient care (Flores), Seconded (Nation). Motion Adopted.

Motion to approve the proposed Primary Care Residency (Expansion) Request for Application consistent with the changes and actions recorded (Adler), Seconded (Carlisle). Motion Adopted.

*The Proposed PCR RFA is hereby incorporated as Attachment A*

## **Agenda Item 5: Review and Approve September 18, 2014 PCR Task Force Recommendations to the 2014 Evaluation Criteria for the PCR RFA**

Motion to:

1. Add evaluation criteria 3a to read: What is payer mix of the primary, secondary and up to 3 continuity sites. The counted payer categories are Medicare/VA, Medi-cal, Uninsured, Other.

The point values are as follows:

0 points for 24 percent or lower

5 points for 25 to 49 percent

8 points for 50 to 74 percent

10 points for 75 percent or greater

2. Reword evaluation criteria four to read: Placement of graduates in primary care ambulatory settings (percentage and number of graduates in primary care ambulatory settings in Areas of Unmet Need)
3. Reword evaluation criteria 4a and change to criteria 4b. The criteria will now read: Does the program have a plan and a curriculum that promotes training in ambulatory and community settings?
4. Add evaluation criteria 4a to read: Does the program have complete graduate data for three to five years post-residency?  
The point values are as follows:  
0 points for less than 3 years of complete graduate data  
3 points for three years of complete data or new programs  
4points for four years of complete data  
5 points for 5 years of complete data

*The Evaluation Criteria for PCR Capitation RFA is hereby incorporated as Attachment B*

## **Agenda Item 6: Review and Approve PCR Final Report Template**

There was a general consensus to approve the final report but there was not quorum to vote.

## **Agenda Item 7: Public Comment**

None

## **Agenda Item 8: Next Steps**

The minutes will be provide at a later date

## **Agenda Item 9: Adjournment**

The meeting adjourned at 12:20pm

All the attachments mentioned in these minutes can be found under meeting materials at: [http://oshpd.ca.gov/General\\_Info/Public\\_Meetings.html](http://oshpd.ca.gov/General_Info/Public_Meetings.html)