

The following is a list of some of the source data elements that the Contractor will use and which will result in a final written assessment. In addition, the Contractor may use any other valid data collection sources, methods and tools preferred that will result in the quantitative and qualitative analyses listed in the table below.

- a. The Contractor will receive completed assessment worksheets (see Exhibit F for sample worksheets) from counties that have volunteered in the assessment specific to the WET component of the MHSA. The data will not be merged. There will be one sheet for each participating County.
 - b. Each county submits to the Mental Health Services Oversight and Accountability Commission (MHSOAC) and posts on its website an MHSA Annual Update that identifies the proposed MHSA services and the populations at which those services are targeted. The data will not be merged. There will be one update from each County
 - c. Qualitative data available from Community Forums and online surveys. There will be one raw data summary available for each of the 14 community forums conducted and raw data from the information submitted via the online survey.
 - d. The Contractor will research and analyze data on the supply and demand of the mental health workforce. Data may include but is not limited to relevant licensing data from the Department of Consumer Affairs and educational program capacity data that can be obtained from pertinent literature and appropriate licensing and/or accreditation institutions.
7. *We would like to get a better idea of what kind of opportunities we will have for data collection with stakeholder groups early on in the process, for the first set of deliverables (specifically 1.C.). To that end, how many stakeholder meetings might there be before September 15?*
- OSHPD has raw information from previous stakeholder meetings and data collection efforts that have been conducted that the contractor will be able to use. Additionally the contractor may set up meetings with stakeholders to get additional information as they see appropriate to finalizing the deliverables.
8. *We are curious what is driving the timeline for the set of deliverables due in September 2013, particularly 1.C. and 1.D. For example, we would want to be able to collect interview and/or focus group data from consumers and their families to inform the analysis for 1.D., and are concerned that if that analysis is due by the end of September, that process would get shortchanged. Is there any flexibility in this timeline?*

Welfare and Institutions Code (WIC) 5820(d) specifies that the WET Five-Year Plan is to be completed by April 2014. The RFP timelines are driven by getting items completed with enough time to incorporate findings into the WET Five-Year Plan as Per WIC Sections 5820 and 5822, the WET Five-Year Plan shall be informed by an assessment that will identify the statewide needs for each professional and educational category. Please note that the September 15 deadline is for a DRAFT summary as stated in page 4 of the RFP with final summary to be submitted by December 6th.

9. *Are there any statewide convenings planned that would bring together staff from all (or many) counties at once, where we could possibly plan to capitalize on staff from all over the state being in one place to hold focus groups or other discussions to inform our analysis?*

The Contractor may use any other valid data collection sources, methods and tools preferred that will result in the quantitative and qualitative analyses. The contractor will be provided information for WET County Staff and may contact them to request convening's or attend regularly scheduled convening's.

10. *How much information would you like about the personnel who will be staffed on this project? Would you like full resumes or CVs for all personnel, or just short bios/summary of qualifications?*

The proposer should consider including any information believed to be appropriate in addressing the "Project Personnel", "Consulting Experience", and "Social Research Experience" criteria identified in the evaluation tool on page 11 of the RFP.

11. *Is there an editable version of the attachments available?*

A Microsoft Word version of the RFP can be provided upon request.

12. *Should we include personnel qualifications in attachment 5, or as its own attachment?*

Your Proposal which includes personnel qualifications will be part of Attachment 5.

13. *Please confirm that this assessment addresses WET for OSHPD internal staff only. If additional workforce populations are covered by this assessment, please clarify them.*

The WET Five-Year Plan will provide the vision, values, mission, measureable goals and objectives, proposed actions and strategies, funding principles, and performance indicators for the use of MHSW WET funds for the period from April 2014 to April 2019. Per WIC Sections 5820 and 5822, the WET Five-Year Plan shall be informed by an assessment that will identify the statewide needs for each professional and educational category.

The purpose of this Request for Proposal (RFP) is to contract for assistance in conducting a statewide assessment of the workforce, education and training needs of California's public mental health system. This assessment will be part of a comprehensive WET Five-Year Plan. The Assessment will be made available to members of the public once finalized.

14. *Are the intermediate due dates of deliverables specified in the Deliverables table fungible if a proposer believes that additional time assigned to a particular deliverable would result in a higher-quality project without delaying the final overall due date of 6/30/14?*

No. Per Welfare and Institutions Code (WIC) Section 5820, the Office of Statewide Health Planning and Development (OSHPD) is accountable for the development of the WET Five-Year Plan that will be in effect from April 2014 to April 2019. The WET Five-Year Plan will provide the vision, values, mission, measurable goals and objectives, proposed actions and strategies, funding principles, and performance indicators for the use of MHSWET funds for the period from April 2014 to April 2019. Per WIC Sections 5820 and 5822, the WET Five-Year Plan shall be informed by an assessment that will identify the statewide needs for each professional and educational category. The due dates are driven by the deadline of when the WET Five-Year Plan must be submitted.

15. *Performance Indicators 3 and 4 under Goal 2 of Exhibit G, will a list and contact information for providers of training and technical assistance events be made available to the awarded contractor? Will past survey tools and results be made available?*

OSHPD will not provide a list and contact information for providers of training and technical assistance events.. Past survey results and tools are public information and are available on the OSHPD website.

16. *Performance Indicator 6 under Goal 2 of Exhibit G, will a list and contact information for mental health career pathway programs be made available to the awarded contractor? Will past survey tools and results be made available?*

OSHPD will not provide a list and contact information for mental health career pathway programs. Past survey results and tools are public information and are available on the OSHPD website.

17. *Performance Indicator 7 under Goal 2 of Exhibit G, will a list and contact information for residency and internship programs be made available to the awarded contractor? Will past survey tools and results be made available?*

OSHPD will not provide a list and contact information for residency and internship programs. Past survey results and tools are public information and are available on the OSHPD website