

**Healthcare Workforce Development Division**

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Members of the Commission

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 Elizabeth Dolezal
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 Katherine Flores, MD
 Carol Jong, PhD, RD
 Karyn Karp, CRNA, MS
 Catherine Kennedy, RN
 Laura Lopez
 Ann MacKenzie, NP
 Kathyann Marsh, PhD
 Angelica Millan, RN, MSN, RNP, FAAN
 Cathryn Nation, MD
 Joseph Provenzano, DO
 V. Katherine Townsend, PhD, MSN

Revised
August 13, 2014
Meeting Minutes

CALIFORNIA HEALTHCARE WORKFORCE
POLICY COMMISSION (CHWPC)

Primary Care Residencies (PCR)
Task Force Meeting

Courtyard Marriott @ Sacramento Airport Natomas
 2101 River Plaza Dr.
 Sacramento, CA 95833

OSHPD Director
 Robert P. David

Executive Secretary
 Lupe Alonzo-Diaz, MPAff

*Action may be taken on any
 item listed on the agenda*

Task Force Members Present:

Cathryn Nation, MD - Chair
 Robert Adler, MD
 Peter Broderick, MD
 Michael Farrell, MD
 Hector Flores, MD
 Katherine Flores, MD
 Albina Gogo, MD
 Lori Goyne
 Sharad Jain, MD
 Gregg Lund, DO
 Mark Noah, MD
 Brenda Ross-Shelton, MD
 Lori Winston, MD

Task Force Members Not Present:

David Carlisle, MD

Staff to Commission:

Lupe Alonzo-Diaz, MPAff, Deputy Director
 Melissa Omand, Program Administrator
 Barbara Zendejas, Program Administrator
 Tyfany Frazier, Program Coordinator

Additional OSHPD Staff:

Robert David, OSHPD Director
 Stephanie Clendenin, Chief Deputy Director
 Jacob Knapp, Legal Counsel

Agenda Item 1: Call to Order

Cathryn Nation, MD called the meeting to order.

Agenda Items 2: Welcome and Introductions of PCR Task Force Members

Task Force members and OSHPD staff introduced themselves.

Agenda Item 3: Overview of Song-Brown Program

Melissa Omand, Song-Brown Program Administrator, provided an overview of the Song-Brown Program

The Song-Brown Overview is hereby incorporated as Attachment A.1

Agenda Item 4: Background on Primary Care Residencies Expansion

Lupe Alonzo-Diaz explained that there were three major augmentations to the Song-Brown Program:

- Expansion of the Song-Brown Program to include the primary care specialties: Internal Medicine, Obstetrics/Gynecology (OB/GYN), and Pediatrics.
- Additional one-time funding of \$4 million dollars for new primary care residency slots that are available to Family Medicine and the additional primary care specialties.
- Expansion to specifically include funding for Teaching Health Centers.

She further explained that the primary care expansion would not be a stand-alone program, but would uphold the larger mission of the Song-Brown Program in the four core values:

- Actual placement of graduates in Areas of Unmet Need (AUN),
- Attracting and admitting residents from underrepresented communities,
- Location of programs in AUN and medically underserved areas, and
- Focus of training in primary care.

The Primary Care Residencies Fact Sheet is hereby incorporated as Attachment B

Agenda Item 5: PCR Task Force Members Roles and Responsibilities

Lupe Alonzo-Diaz explained that the Task Force would focus on two expected outcomes:

- Very specific recommendations to the CHWPC regarding the Primary Care Residencies Request for Application, scoring criteria, and evaluation criteria, and
- Any larger policy issues that do not fit into specific categories, but are still relevant to the Internal Medicine, OB/GYN, and Pediatric disciplines.

Agenda Item 6: Review and Approve PCR Guidelines and Standards for Internal Medicine, OB/GYN and Pediatrics

Melissa Omand led the discussion on content for the Guidelines and Standards. The members were tasked with further study of what constitutes a meaningful affiliation between hospitals or other healthcare delivery systems and approved medical schools that is relevant to each discipline and to study the current Standards and come back with recommendations for the specific specialties. The public did not provide any comments.

Action Items:

Guidelines

Internal Medicine

- Motion to adopt the American College of Physicians definition of the General Internist for the official Song-Brown Definition of Internal Medicine (K. Flores), Seconded (Shelton-Ross). Motion Adopted.

OB/GYN

- Motion to adopt the American Board of Obstetrics and Gynecology definition of Obstetricians and Gynecologists as the official Song-Brown Definition of OB/GYNs (Ross-Shelton), Seconded (Lund). Motion adopted

Pediatrics

- Motion to adopt the American Academy of Pediatrics definition of Pediatrics as the official Song-Brown Definition of Pediatrics (Adler), Seconded (Gogo). Motion Adopted.

The CHWPC Guidelines for Funding Applicants and Program Evaluation are hereby incorporated as Attachment D.1, D.2, and D.3

Agenda Item 7: Discuss Scope, Content and Requirements for a PCR Request for Application (RFA) and Evaluation Worksheet

Melissa Omand led the discussion on RFA Content. The public did not provide any comments.

Action Items:

- Motion to remove program expenditures from Primary Care Residencies RFA, (Adler), seconded (Jain). Motion adopted.

The Family Medicine Residency Training Program RFA is hereby incorporated as Attachment E.1

Agenda Item 8: Public Comment

A member of the public recommended that the Task Force members give specific points for the percentage of time spent by graduates practicing in Primary Care

Agenda Item 9: Future Agenda Items

Staff will prepare a survey regarding the RFA and prepare a draft version of the RFA for the next meeting

Task Force Members will define specific wording for affiliation agreements and the standards for each discipline

Flip Chart Task Force Questions are hereby incorporated as Attachment F

Agenda Item 10: Adjourn Meeting

The meeting adjourned at 4:00pm

All the attachments mentioned in these minutes can be found at:
<http://oshpd.ca.gov/hwdd/2014/Song-Brown/PCR-Aug13-Meeting-Materials.pdf>