

Date

John Doe  
OSHPD  
Facilities Development Division  
400 R Street, Suite 200  
Sacramento, CA 95811

Reference: Request for NPC-2 Upgrade  
XYZ Hospital - Medical Center, Facility ID XXXXX  
Address

Dear Mr. Doe:

This letter is intended to provide all pertinent data required by the engineering report referenced in provisions and regulatory requirements promulgated in the 2010. California Administrative Code, Title 24, Part 1, Chapter 6, Article 11, Section 11.01.3 Exception. Whereby, the purpose of this document is to both meet the reporting requirements and request a change in nonstructural performance category classification from NPC 1 to NPC 2 for the buildings listed below.

**List of Buildings:**

<b><u>Building Name</u></b>	<b><u>OSHPD BLD</u></b>	<b><u>Project # for Original Construction</u></b>
Main Wing	BLD-xxxxx	None
Main Hospital	BLD-xxxxx	None
Ancillary Wing	BLD-xxxxx	OSA H-xxxx
Hospital Annex	BLD-xxxxx	OSHPD HS-970xxx
Central Utility Plant	BLD-xxxxx	None

Based on our firsthand knowledge of the referenced buildings and after a thorough review of documentation provide by XYZ hospital and their affiliate, we have concluded that all pertinent equipment and systems within the buildings referenced above and at the site comply with the requirements of Chapter 16A, 1995 California Building Code or equivalent provision in later versions of the CBC. Furthermore, this letter report states all previous OSHPD comments pertaining to NPC 2 compliance expressed as part of the review letters sent to xxx consultant dated xx/xx/ 20xx and xx/xx/20xx have been resolved.

## **California Administration Code, Title 24, Part 1, Chapter 6, Article 11**

### **Section 11.01.3.2- Systems and Equipment of Table 11.1**

Systems and equipment listed in Table 11.1 for NPC 2 compliance (listed below), as applicable to the referenced medical center, comply with the requirements of chapter 16A, 1995 California Building Code or equivalent provision in later versions of the CBC. Systems and equipment that were evaluated as deficient in the nonstructural evaluation report submitted by xxxx Consultant, were brought into compliance with the requirements of Chapter 16A, 1995 California Building Code or equivalent provision in later versions of the CBC as part of mitigation projects.

- Communication systems located in Buildings..., BLD-xxx (type of Communication , and anchored per OSHPD project #, or PIN32, etc)
- Emergency power supply, includes emergency generator, battery located at BLD-xxx, BLD xxx, or ....)
- Bulk medical gas systems, includes Oxygen tank located at BLD-xxx, BLD-xxx
- Fire alarm systems, located at BLD-xxx, BLD-xxx (anchored per OSHPD project No. , PIN 32, etc)
- Emergency lighting equipment and signs in the means of egress at BLD-xxx, BLD-xxx (anchored per OSHPD Project number, PIN-32, etc).

### **Section 11.01.3.3 – Specific Deficiencies Addressed by NPC2 Upgrade Projects**

XYZ Hospital completed x nonstructural mitigation projects to address NPC 2 deficiencies identified at the XYZ hospital. These projects were identified as:

See “Detailed Matrix”

Upon review of available documentation and observed existing conditions, I have determined that systems and equipment identified above (and in Table 11.1) were installed or upgraded under a construction permit issued by OSHPD as listed above or in the original nonstructural seismic evaluation report (for the construction or renovation of a given building or element). XYZ hospital completed various projects before xxx that replaced/upgraded key NPC 2 system components (i.e. Oxygen Tank Relocation-SF00xxx, Fire Alarm System Upgrade- SSxxxx,.....).

**Section 11.01.3.4- Completion of Corrective Work**

All corrective work, identified above, required for NPC 2 compliance has been completed under permits issued by OSHPD, see “Detailed Matrix”.

**Response to comments Contained in letter dated xx/xx/20xx and xx/xx/20xx**

All comments pertaining to NPC2 compliance in the OSHPD review have been resolved via evaluation, mitigating construction measures or removal/replacement of the offending element/component.

List of Comments and the resolution:

OSHPD Comment Dated: xx/xx/20xx

Response provided on xx/xx/20xx:

1-.....

2-....

3-...

Please feel free to call if you have any questions.

Name of Structural Engineer, SE xxx    Date

Title

Signature

**Seal and signature of Structural Engineer**

**Attachment “Detailed Matrix” *(Detail Matrix is not part of Sample Report)***