



Office of Statewide Health Planning and Development

**Healthcare Workforce Development Division**

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CALIFORNIA HEALTHCARE WORKFORCE POLICY COMMISSION (CHWPC)**May 2, 2012****9:00 a.m. – 5:00 p.m.****Conference Room 468****400 R Street****Sacramento, CA 95811****AGENDA**

Item	Subject	Contact	Action
1	Call to Order	Elizabeth Dolezal, Chair	Information
2	Introduction of CHWPC Members	Members	Information
3	Chair's Remarks	Elizabeth Dolezal, Chair	Information
4	Approval of February 7-8, 2012 minutes and April 10, 2012 minutes	Elizabeth Dolezal, Chair	Review and Approve
5	Administration of Oath of Office	Stephanie Clendenin, Acting OSHPD Director	Information
6	OSHPD Acting Director's Report	Stephanie Clendenin, Acting OSHPD Director	Information
7	Executive Secretary's Report	Lupe Alonzo-Diaz, Acting HWDD Deputy Director	Information
8	Correspondence	Manuela Lachica	Information
9	Overview of the Bagley-Keene Open Meeting Act and Conflict of Interest policy	Elizabeth Wied, Chief Legal Counsel	Information
Discussion and/or Decision-Making			
10	Review and approval of the California Registered Nurse Shortage Area (RNSA) designation used by the CHWPC <ul style="list-style-type: none"> Ms. Gonzalez will provide an update on the RNSA 	Debra Gonzalez	Review and Approve
11	Medical Service Study Area (MSSA) Motions <ul style="list-style-type: none"> Ms. Chung will present motions for approval for Northern California counties excluding Placer. A list of Northern California counties can be found here: http://oshpd.ca.gov/HWDD/MSSA/timeline.pdf 	Konder Chung	Approve
12	Overview of the Evaluation Worksheet Task Force process	Manuela Lachica	Discussion
13	Evaluation Task Force recommendations for Family Practice Residency Programs <ul style="list-style-type: none"> Evaluation Criteria Request for application changes Program Director presentations Scoring model 	John Troidl, PhD	Approve

Discussion and/or Decision-Making			
14	Evaluation Task Force recommendations for Family Nurse Practitioner/Physician Assistant Training Programs <ul style="list-style-type: none"> • Evaluation Criteria • Request for application changes • Program Director presentations • Scoring model 	Angelica Millan, RN and Rosslynn Byous, DPA	Approve
15	Evaluation Task Force recommendations for Registered Nurse Education Programs <ul style="list-style-type: none"> • Evaluation Criteria • Request for application changes • Program Director presentations • Scoring model 	Katherine Townsend, EdD	Approve
16	Overview of Scoring Model chosen by the Evaluation Worksheet Task Force	Sergio Aguilar	Discussion
17	Presentation on Secure File Transfer <ul style="list-style-type: none"> • Staff will inform Commission members on how a secure file transfer will be used for review of future meeting materials 	Song-Brown staff	Discussion
Information			
18	Public Comment		Information
19	Adjourn	Elizabeth Dolezal, Chair	Information

Every effort will be made to address each agenda item as listed, however, the agenda order is tentative and subject to change without prior notice. A 30-minute to one-hour lunch will be taken sometime during the day. Pursuant to the Americans with Disabilities Act, reasonable accommodation requests may be directed, at least five (5) working days in advance of this event, to Elena Takanikoscori at (916) 326-3754 or et@oshpd.ca.gov OSHPD will ensure that it makes every effort to accommodate your request.