



Office of Statewide Health Planning and Development



**Office of Statewide Health Planning and Development (OSHPD)
Workforce Education and Training (WET)
Comprehensive Assessment of Consumer, Family Member,
and Parent/Caregiver Workforce
RFA #14-5540 Questions and Answers**

Question 1: *The Request for Application (RFA) states that the incentive to Counties and Community Based Organizations will be "additional points in future OSHPD Consumer and Family Member related Employment Requests for Applications." Is that the limitation on incentives? No other incentives should be included in the budget?*

Answer: Yes, that is the limitation on the incentives and no incentives shall be included in the budget. As outlined in the RFA, during outreach the contractor will disseminate information regarding additional points in future OSHPD Consumer and Family Member related Employment RFAs which will be used as an incentive.

Question 2: *In certain sections of the RFA the term "research" is used as opposed to evaluation. Is there an expectation of publication (and thus obtaining IRB human-subjects approval)?*

Answer: There is not an expectation for obtaining Institutional Review Board (IRB) human-subjects approval. In this RFA, research is used in a manner to conduct a review of existing information from a variety of sources and gathering and evaluating the information that is received from the surveys and that is found via the research. The information gathered from the survey(s) shall not include personal identifiable information thus does not need IRB approval. For those survey(s) that ask about individual information, they must be anonymous and voluntary. This RFA will result in final reports that will be available to the public and published to the OSHPD website.

Question 3: *Technical support. It is mentioned that live technical support be offered, is this during business hours or 24-hours?*

Answer: The frequency of support and technical assistance provided by a potential applicant is not outlined in the RFA. However, a potential applicant shall identify in their application how they intend to complete this activity. This is a competitive application process where applications are scored and awarded based on the evaluation criteria described on page 11 of this RFA.