



## Office of Statewide Health Planning and Development



## Workforce Education and Training Five-Year Plan

**Clinical Psychologists – RFP #13-4158**

RFP Questions and Answers

Mandatory Bidders Conference: January 21, 2014

**Question 1:** *Our agency located in \_\_\_\_ County trains clinical psychologists to work with high risk youth and families. They work in our agency for one year as a psychology intern, while they are in their last year of their PH.D. program. We have an APA accredited internship program, the only one currently in \_\_\_\_ County that offers this training to psychologists which includes the didactic training, the clinical supervision and practice they need to become clinical psychologists.. We need funding to offer them a stipend to complete this training, receive the hours needed to be licensed, and this year long program. Would our agency that works with the County of Ventura Behaviorar [sic] Health Department, qualify to apply for this RFP?*

**Answer:** To be eligible to apply, the Proposer must be a California school or consortia of California schools that train graduate-level clinical psychologists or a California-based educational institutions administering distance learning programs. The State Contracting Manual Volume 1, Section 5.30 defines a California-based institution as an organization qualified to do business in California as defined in Revenue and Taxation Code Section 23101. In addition, the Revenue and Taxation Code Section 23101(b) specifies that doing business in the State of California means any of the following:

- The taxpayer is organized or commercially domiciled in this state
- Sales of the taxpayer in California exceed the lesser of five hundred thousand dollars (\$500,000) or 25 percent of the taxpayer's total sales.
- The real property and tangible personal property of the taxpayer in California exceed the lesser of fifty thousand (\$50,000) or 25 percent of the total compensation paid by the taxpayer.

**Question 2:** *Section C, P. 5 states that the contractor must be a California school or consortia of California Schools that train graduate level clinical psychologists. On page 7 it also suggest that the field placements for student recipients must be in OSHPD-defined counties of need. Currently, interns coming from accredited graduate programs participate in a National Computer Match thru the American Psychological Association. Therefore it seems that graduate schools will not be able to commit to placing the recipients in a OSHPD county as they do not control field placements for interns. It is all done by computer match. With that in mind I was wondering if a field placement or internship site in the OSHPD county would be able to apply for the stipends and RFP to use for their students they are training and who are placed thru the APA match program? Our agency has an Accredited training program for graduate students and would be interested in responding to this RFP.*

**Answer:** To be eligible to apply, the Proposer must be a California school or consortia of California schools that train graduate-level clinical psychologists or a California-based educational institutions administering distance learning programs. However nothing in the RFP prevents your agency from working with American Psychological Association (APA) and/or California Psychology Internship Council (CAPIC)-accredited institutions to provide placements for students. (Please see the answer to question one (1) above for the definition of California-based)

**Question 3:** *Attachment 7 reads, "The budget should be allocated over five (5) years to suit the proposer's needs," though the RFP indicates this is a 3 year grant. Is this an error?*

**Answer** That is a typographical error. The contract will be for three (3) fiscal years.

**Question 4:** *On page 5 under section 3.d., the RFP mentions PMHNPs. Can you please clarify what this is?*

**Answer** That is a typographical error. The RFP should say Clinical Psychologists.

**Question 5:** *Are individual proposals limited to a specific dollar amount?*

**Answer:** Yes. A total of \$900,000.00 shall be available for the clinical psychology stipend program for Fiscal Years (FY) 2014-15, 2015-16, and 2016-17. No less than \$675,000.00 of that amount shall be spent on educational stipends over FYs 2014-15 and 2015-16. No more than \$225,000.00 of that amount shall be spent on the administrative rate.

**Question 6:** *What is the formula to calculate administrative cost?*

**Answer:** The administrative rate is calculated as follows: The total administration rate shall not exceed 25 percent of the total agreement amount. Administration rate is defined as any and all activities/charges associated with administering the stipend program which includes but is not limited to, salaries, fringe benefits, vacation accrual, consultant costs, equipment, supplies, travel, sub-agreements, alterations and renovations and any costs associated with conferences, operation and maintenance of facilities, including building operation, library expenses, space, utilities, payroll, accounting, and off-campus research.

**Question 7:** *Are we required to submit a budget narrative or justification in addition to Attachment 7?*

**Answer:** There is in no requirement that the Proposer submit a budget narrative or justification in addition to Attachment 7. Proposals should provide straightforward and concise descriptions of the Proposer's ability to satisfy the requirements of this RFP.

**Question 8:** *Are there page limits or formatting requirements?*

**Answer:** There are no page limits or formatting requirements.

**Question 9:** *Are students who receive a stipend through an APA accredited internship eligible to receive this stipend as well?*

**Answer:** There is nothing in this RFP that would prohibit any final-year students, enrolled full-time in the PhD or PsyD program who will complete their field work by June 30, 2016 and who commit to working for one year in the public mental health system upon graduation from participating in this program.