

# Profile Summary Report Instructions for Viewing, Printing and Exporting Reports

## TO CREATE A REPORT:

### Step 1:

Select the type of Facility Summary Report, Hospital Inpatient, Emergency Department, or Ambulatory Surgery.

 **Profile/Summary Reports**

Patient level data are reported through the Medical Information Reporting for California (MIRCal) system. These reports display a numerical and percentage breakdown of patient level data.

An enhanced version of the Profile/Summary reports is now available! The Summary Reports are created dynamically on-request and are exportable to Excel. They may take a few minutes to generate. The enhanced version combines report periods into an annual view of a facility's Hospital Inpatient (IP), Emergency Department (ED) or Ambulatory Surgery (AS) patient level data. Inpatient Summary Reports are available from 1996 to current. ED & AS Summary Reports are available from 2005 to current.

Please review the [instructions](#) to access these new enhanced reports.

Please choose a data type below.

Hospital Inpatient
Emergency Department
Ambulatory Surgery

### Step 2:

Once in the Report Center, click on the “Facility” selection box and from the drop-down menu select a facility (#1). Once the facility has been selected, click on the “year” selection box and select a reporting year (#2). Note that only the years available for the selected facility will be displayed. Finally, click on the “View Report” button to display the report (#3). It may take a few seconds before the report is generated and displayed.

Welcome to the Report Center!

1.
2.
3.

Facility

▼

Year

▼

View Report



Office of  
Statewide Health Planning and Development



Facility Summary Report: **Hospital Inpatient** Wednesday, March 04, 2015 6:47 AM

**Facility Name:** ADVENTIST MEDICAL CENTER

**Report Year:** 2013

**Type of Control:** Nonprofit - Corporation

**Senate District Number:** 14

**Assembly District Number:** 32

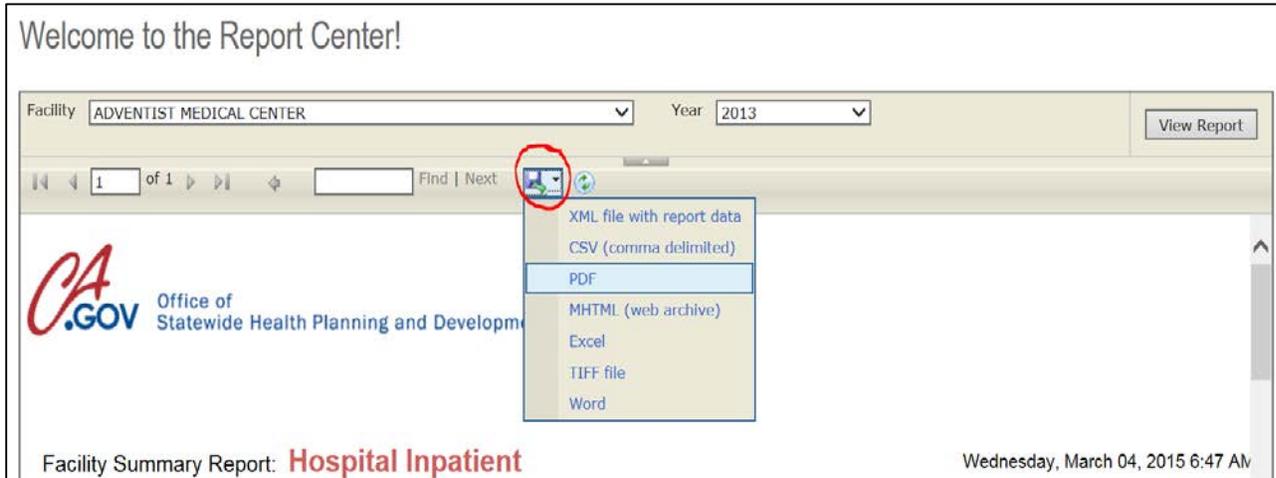
OSHPD ID	Facility Address	CITY	ZIP	County	License Category	Bed Size	Status	Status Date
106164029	115 MALL DRIVE	HANFORD	93230	Kings	General Acute Care Hospital	100-149	Open	05 Dec 2010

# Profile Summary Report Instructions for Viewing, Printing and Exporting Reports

## TO PRINT A REPORT:

### Step 1:

To print a copy (PDF format) of your report, you must first create a PDF file. Click on the “disk” icon (  ) and select PDF.



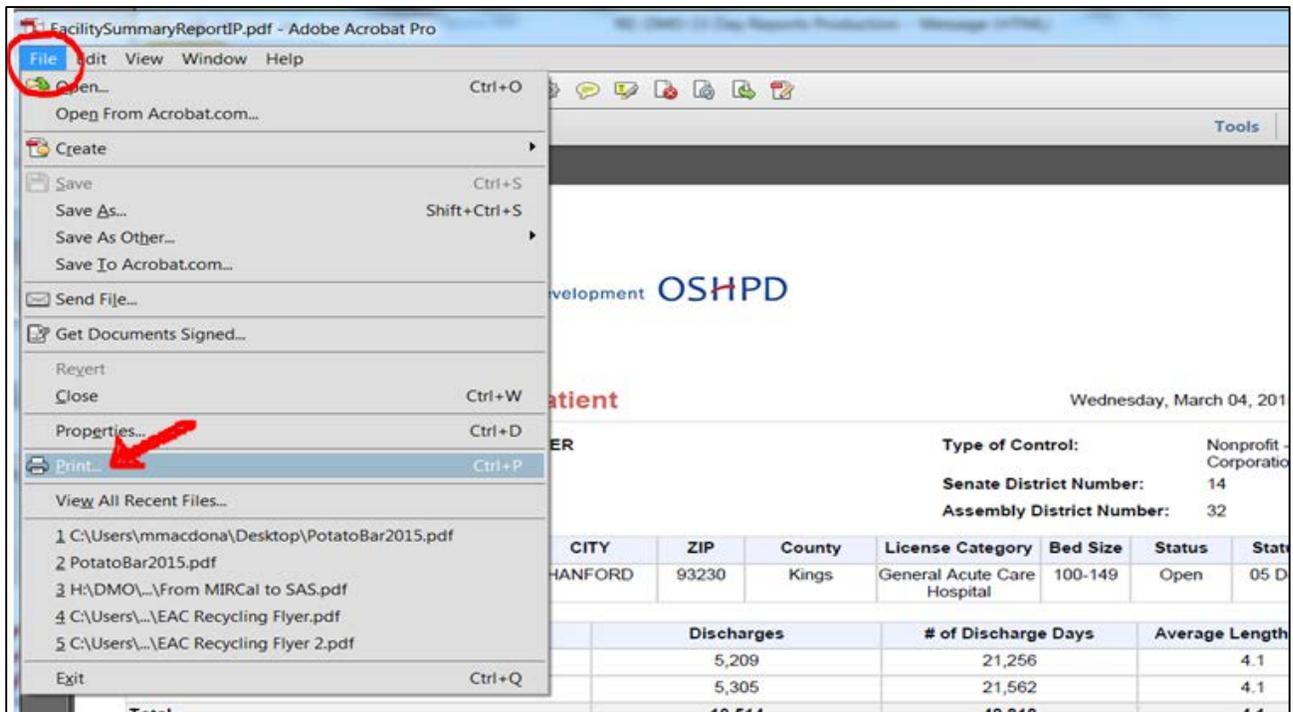
### Step 2:

A pop-up window will appear at the bottom of the screen, select “Open”.



### Step 3:

Click on “File” in the top ribbon and then select “Print” from the drop-down menu.

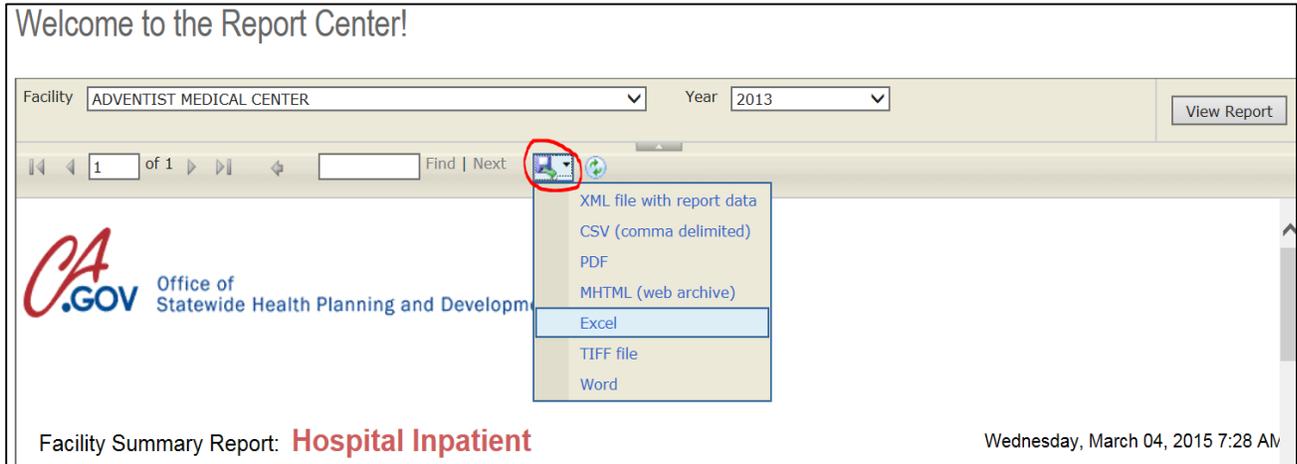


# Profile Summary Report Instructions for Viewing, Printing and Exporting Reports

## TO EXPORT A REPORT:

### Step 1:

To export a copy of your report, click on the “disk” icon (  ) and select the type of file you want.



Welcome to the Report Center!

Facility: ADVENTIST MEDICAL CENTER Year: 2013 View Report

1 of 1 Find | Next

- XML file with report data
- CSV (comma delimited)
- PDF
- MHTML (web archive)
- Excel
- TIFF file
- Word

CA .GOV Office of Statewide Health Planning and Development

Facility Summary Report: **Hospital Inpatient** Wednesday, March 04, 2015 7:28 AM

### Step 2:

A pop-up window will appear at the bottom of the screen, select “Save”. Depending on the type of export file selected and how the data will be manipulated, some formatting may need to be done.



Do you want to open or save **FacilitySummaryReportIP.pdf** from **report.oshpd.ca.gov**?

Open Save Cancel X