

OSHPD Office of Statewide Health Planning and Development

Healthcare Workforce Development Division
400 R Street, Suite 330
Sacramento, California 95811-6213
(916) 326-3700
(916) 322-2588 Fax
www.oshpd.ca.gov

**Workforce Education and Training (WET)
Education Capacity – Psychiatric Residency
Request for Application (RFA) # 16-7547
Questions and Answers - December 29, 2016**

Question 1: As an accredited sponsoring institution, we are in the process of applying for ACGME accreditation of a Psychiatry Residency Program with 95 percent of the residents' clinical assignments occurring in facilities in South Los Angeles contracted or operated by the Los Angeles County Department of Mental Health Services. Our program application will be reviewed by the Residency Review Committee at the April (2017) meeting, so we will not be accredited by the March 16 project start date. Can we apply for this award contingent on acquiring program accreditation from the ACGME?

Answer 1: No, an applicant cannot apply for this award contingent on acquiring program accreditation. The "Minimum Qualifications for Applicants" on Page 4, Section C, states that "OSHPD requests applications from California accredited psychiatric residency programs/fellowships."

Question 2: Since the California State Fiscal Year (FY) runs from July through June, will the grant award agreement extend into FY 2019-20?

Answer 2: Item 7 on Page 4 states that "Subject to the availability of funds, the period of this grant agreement will be from March 16, 2017 through June 30, 2019." However, the Grantee can submit requests to extend the Grant Agreement period in writing to OSHPD. Page 29 Section B. 2. states "Requests for a time extension must be made to OSHPD no later than ninety (90) calendar days prior to the expiration of the Agreement, and may be granted at OSHPD's sole discretion. There shall be no activity pursuant to this Agreement after its expiration. In no event shall an extension of time approved by OSHPD constitute an increase in funding under this Agreement."

Question 3: The funding for this will not cover even one Full-Time Equivalent (FTE) for a psychiatrist's faculty time per year. Will OSHPD accept partial placement of faculty members in a Public Mental Health System (PMHS) site?

Answer 3: Yes, OSHPD will accept partial placement of faculty members in a PMHS site. Payments are prorated based on the actual number of supervisor staff hours provided by the Grantee during each payment period as a percentage of the total number of supervisor staff hours proposed by the Grantee and identified on the Cost Worksheet for each Fiscal Year. See Page 34, Section F- Budget Detail.

Question 4: Page 7 - Cost Detail: Indicates that this is for FYs 16-17, 17-18, and 18-19 for a total of \$500,000 per grant. However, the start of this program is March of 2017, which is the last quarter of academic year 16-17. This would mean that this grant covers just two full academic years. Is this correct?

Answer 4: Yes, this grant covers two full academic years. This grant agreement is from March 16, 2017 through June 30, 2019.

Question 5: Pages 17-19: Can the references and the Community Based Organization (CBO) Director's Verification Form be from the same organization or three different organizations?

Answer 5: Yes, the references and the verification form can be from the same organization or person. The Verification Form on Page 19 is to be signed by the county or CBO you plan to serve if awarded. The reference form is for someone to identify services you have already provided in the past.

Question 6: Page 31: The administration rate is described to be 15 percent or \$75,000 per year. This implies that the total funding for this is \$500,000 per year while other sections of the RFA indicate \$500,000 per grant or \$167,000 per year. Please clarify. Is the \$500,000 funding over three FYs or per FY?

Answer 6: The \$500,000 funding is for the entire length of the grant agreement and is not a per year limit. Page 31, 3.e, states "The Grantee may spend up to 15 percent of the total agreement amount or \$75,000 per year, whichever is less, on the total administration rate." For example, if you budgeted the entire \$500,000 in one FY, then the administration rate would be \$75,000.

Question 7: Is it possible to get a list of those schools/organizations that participated in the Mandatory Pre-Application Conference call?

Answer 7: All participants at the Mandatory Pre-Application Conference call held on December 7, 2016, were introduced during the conference. Below is a list of educational institutions and organizations that participated in the call:

UCSD Department of Psychiatry
Kaweah Delta Development Department/Foundation
UC Riverside School of Medicine
UC Irvine Health
UCLA Medical Center
Charles R. Drew University of Medicine and Science
Mental Health America, Los Angeles
UC Davis

Question 8: Page 4, Sections C.2 and C.3 (additional psychiatric residency/fellowship positions): If, during the project period, the core accredited psychiatry residency program receives approval to initiate a fellowship, may we use grant funds to support additional faculty co-located hours for supervision of fellows?

Answer 8: Page 34, Section F, states, “The major budget categories shall be the cost of co-located staff per year, non-administrative rate funds used for Collaboration Agreements and the yearly administration rate. The applicant’s application will tell OSHPD how the funds will be used. Page 37, H.1, states “All requests to change the budget shall be submitted in writing to OSHPD for approval and shall include an explanation for the reallocation of funds by the Grantee.”

Question 9: Page 12, Section 5.f. (Interagency Agreement) and Page 27 (Attachment 9: Sample Grant Agreement): For University of California grantees, will OSHPD utilize the Interagency Agreement or the Sample Grant Agreement provided in Attachment 9?

Answer 9: Please refer to Page 37, Section I. General Terms and Conditions – “Agreements with the State, the Regents of the University of California, and the California State University system shall be treated as Interagency Agreements and the language in Appendix 1, Terms and Conditions for Interagency Agreements, shall replace the language in this Section I. General Terms and Conditions.” In other words, the Sample Grant Agreement’s “General Terms and Conditions” located in Section I will be replaced with the “Terms and Conditions for Interagency Agreements” in Appendix 1 located on Page 42.

Question 10: Page 20, Attachment 4, #8 and #9: A clarification of #8 and #9 is requested. Should the “sites” identified be listed on Attachment 6 or Attachment 7?

Answer 10: On Page 20, #8 and #9 are referring to #7 on page 20, not #6. This is an error that will be corrected with an addendum. Attachments 6 and 7 do not apply.