NOTICE OF PUBLIC MEETING

CALIFORNIA HEALTHCARE WORKFORCE POLICY COMMISSION (Commission)

Policy Meeting

Because of the COVID-19 emergency, this meeting will only be a virtual meeting. Members of the Commission and members of the public may fully participate from their own locations.

Date:
Wednesday, June 24, 2020
9:00 a.m. – 4:00 p.m.

Assistant WebEx Webinar Information:
https://oshpd-ca.webex.com/webappng/sites/oshpd-ca/meeting/download/533a4ede7c6542b392bd6df35ebda2b?siteurl=oshpd-ca&MTID=m7f7f897e0462189477a7bbaf2d445ce

If you are unable to join the meeting via WebEx, you can access the audio only at the number below.

Call in Number: 1-844-621-3956   Access Code: 923 725 191

and

Thursday, June 25, 2020
9:00 a.m. – 5:00 p.m.

Assistant WebEx Webinar Information:
https://oshpd-ca.webex.com/webappng/sites/oshpd-ca/meeting/download/601d068e56a34166bef731d3501a8526?siteurl=oshpd-ca&MTID=m42cc09f23148bf8d87f6d9ea2859100b

If you are unable to join the meeting via WebEx, you can access the audio only at the number below.

Call in Number: 1-844-621-3956   Access Code: 928 438 036
Members of the Commission
William W. Henning, DO Chair; Elizabeth Dolezal, Vice Chair; Jasmeet Bains, MD; Sandra Baker, DNP, RN, CNE, ANEF; Rosslyn S. Byous, DPA, PA-C; Katherine Flores, MD; Susan Foster, MSN, FNP-BC; Catherine Kennedy, RN; Gregory Knoll, Esq; Angelica Millan, DNP, RN, FAAN; Cathryn Nation, MD; Joseph Provenzano, DO; Deanna Stover, PhD, RN; Debra Sung, MSPT, Maria Dorado

OSHPD Acting Director
Marko Mijic

Executive Secretary
C.J. Howard

AGENDA

1. Call to Order
   Facilitator: William W. Henning, DO

2. Oath of Office-New Commissioner

3. Introduction of Commission Members and Statements of Recusal

4. Chair's Remarks
   Facilitator: William W. Henning, DO

5. OSHPD Director’s Report
   Facilitator: Marko Mijic

6. Executive Secretary’s Report
   Facilitator: C.J. Howard

7. Approval of March 11, 2020 Minutes
   Facilitator: William W. Henning, DO

8. Correspondence
   Facilitator: Melissa Omand

9. Primary Care Residency (PCR) Program Review
   Facilitator: HWDD Staff

   OSHPD contracted with Sjoberg Evasjenk Consulting, Inc to conduct an evaluation of Song-Brown’s 2017 PCR application and scoring processes and perform a program review of grantees. Commissioners Flores and Bain participated in a PCR Program Review subcommittee to review, prioritize, and process the contractor’s findings. Staff will present the contractor’s findings and an update on the subcommittee’s progress.

   Staff will provide informational updates on:
   a. Outcome measures
   b. Environmentally disadvantaged data collection
Commission will discuss and decide on:

c. Evaluation criteria related to training site data
d. Clarification of payer mix data collection
e. Treatment of existing program applicants without graduate data
f. Contract criteria
g. Updates to Standards and Guidelines
h. Identification of future meeting items

10. **PCR Comprehensive Policy Review**  
Facilitator: HWDD Staff

At the 2019 Policy meeting, the Commission adopted a process for systematic review and potential modification of funding applications and scoring processes through a policy review for each discipline every three years. Staff will present the first PCR comprehensive policy review.

Commissioners will discuss and decide on:

a. The topic that selected programs will present for the next 3 years  
b. The criteria for selecting presenters at funding meetings

c. **PCR evaluation criterion 2.2** (practicing primary care five years post residency)

d. Allocation of funding for Teaching Health Centers

11. **Data Fund Allocation for PCR and Family Nurse Practitioner/Physician Assistants (FNP/PA)**  
Facilitator: Hovik Khosrovian

Commissioners will discuss and decide whether to make changes that may impact PCR and FNP/PA awards.

12. **Severity of Areas of Unmet Need (AUN)**  
Facilitator: Courtney Ackerman

Commissioners Flores and Bains participated in a Severity of AUN subcommittee to review a methodology for measuring the relative level of need for AUNs. Staff will present an update on the subcommittee’s progress. Commissioners will discuss and decide whether to approve the AUN severity methodology.

13. **Abbreviated Policy Review for Registered Nurse (RN) and FNP/PA**  
Facilitator: HWDD Staff

At the 2019 Policy meeting, the Commission adopted a process to annually discuss policy for disciplines not subject to a comprehensive review. Staff will present the first abbreviated policy review.

Commissioners Baker and Kennedy participated in an RN Shortage Area (RNSA) Designation subcommittee to develop an alternative methodology for
identifying RNSAs. Staff will present an update on the subcommittee’s progress.

Commission will discuss and decide on:
   a. Schedule for conducting RN and FNP/PA comprehensive policy reviews
   b. RNSA designation methodology

   Facilitator: Melissa Omand

Commissioners will discuss and decide whether to approve updates to the Song-Brown Policies and Procedures Manual.

15. **Workforce Education and Training Programs (WET) Update**  
   Facilitator: Anne Powell

Staff will present the status of OSHPD’s Mental Health Services Act WET programs.

16. **Medical Service Study Areas (MSSA) Guidelines Project**  
   Facilitator: Hovik Khosrovian

Staff will present the status of OSHPD’s MSSA Guidelines Project.

17. **General Public Comment**  
   Facilitator: William W. Henning, DO

18. **Future Items**  
   Facilitator: William W. Henning, DO

Action may be taken on any item on the agenda. Every effort will be made to address each agenda item as listed. However, the agenda order is tentative and subject to change without prior notice. A 30-minute to one-hour lunch may be taken some time during the day.

Song-Brown meeting materials will be available as developed at https://oshpd.ca.gov/public-meetings/#california-healthcare-workforce-policy.  
Song-Brown meeting materials will not be available at the meeting. Please consider the environment before printing materials.

All correspondence addressed to the Commission must be received by SongBrown@oshpd.ca.gov at least five business days before the Commission meeting to be considered at the meeting.

Pursuant to the Americans with Disabilities Act, reasonable accommodation requests must be directed at least five business days in advance of this event to HWDD at (916) 326-3700 or HWDD.Admin@oshpd.ca.gov.