HOSPITAL BUILDING SAFETY BOARD
Education and Outreach Committee

Wednesday, August 7, 2019
10:00 a.m. – 4:00 p.m.

Office of Statewide Health Planning and Development
2020 West El Camino Avenue, Ste. 930
Sacramento, CA 95833
and
Office of Statewide Health Planning and Development
355 South Grand Avenue, Suite 1901
Los Angeles, CA 90071

Committee Members Present:
Mike Hooper, Chair
Pete Kreuser, Vice-Chair
Deepak Dandekar
Rami Elhassan
Joe La Brie
Bruce Macpherson
Bruce Rainey

Consulting Members:
John Donelan
Bill Zellmer

OSHPD Staff:
Paul Coleman, FDD Deputy Director
Chris Tokas
Diana Scaturro
Richard Tannahill
Nanci Timmins
Elizabeth Wied, OSHPD Legal Council

HBSB Staff:
Ken Yu, Executive Director
Joanne Jolls
Evett Torres

1. Welcome and Introductions

Mr. Mike Hooper, Chair, called the meeting to order. The Committee members and OSHPD staff introduced themselves from the Sacramento and Los Angeles locations. A quorum was present.

2. Review and approve the July 10, 2019 draft meeting report/minutes.

Presenter: Mike Hooper, Chair
Discussion and public input

Mr. Hooper reviewed the minutes of July 10, 2019 meeting. He noted a typo on Page 5, line 37 regarding the acronym for OSHPD.

Ms. Wied requested that on Page 7, line 11, the first sentence be adjusted to read “Mr. Hurlbut inquired how long it took OSHPD to respond to Public Records Requests for plans and materials”.

Mr. La Brie noted that Hurlbut was spelled wrong.

**MOTION:** [Macpherson/Rainey]

The Committee voted unanimously to accept the July 10, 2019 draft meeting report/minutes with the recommended corrections.

Informational and Action Item

- Correct the acronym for OSHPD on Page 5, line 37 from OSPHP to OSHPD
- Correct the first sentence on Page 7, line 11 to read “Mr. Hurlbut inquired how long it took OSHPD to respond to Public Records Requests for plans and materials.”
- Change the spelling error to read Hurlbut instead of Hurlburt.


- Present and review draft presentation slides
  - Modify outline or fill in details
- Review and discuss scenarios and case studies
- Delegate tasks and select presenters for seminar topics

**Presenter:** Mike Hooper, Chair; Diana Scaturro, Richard Tannahill, OSHPD

Discussion and public input

It was articulated more focused content was still needed for the Remodel Plus Seminar slides. A concern was voiced that if too much time was spent focused on the softer issues there would not be enough time to address the intended content of the presentation.

It was emphasized that it is important for people to understand that 30 percent of the changes to remodel projects are the result of not having done the existing-conditions survey.
It was noted that the number of ACDs (Amended Construction Documents) does not change significantly between different construction delivery models.

Ms. Scatturo reported that there was a lot of discussion around what the word “minor” means in the field and wants to make sure to emphasize what the word means in the context of the Remodel Plus Seminar. A suggestion was made that the word “law” should be changed to “Code” in the definition of the word “minor”. It was pointed out that the wording was pulled directly from the Code.

It was suggested that the formatting background for the Fire/Life/Safety slides should be changed to match the other slides.

Mr. Tannahill commented that path of travel was related to the project and needs to be clarified in the presentation. It was questioned whether more explanation was needed regarding accessibility and the 20 percent rule in terms of the path of travel. Mr. Coleman noted that if the path of travel was reviewed and found compliant, the project did not have to redo path of travel.

A recommendation was made to include a slide stating that new projects would have to have energy calculations and documentation.

It was suggested that an emphasis needs to be made on the difference between OSHPD and CDPH (California Department of Public Health) in terms of MOPs (Methods of Procedures).

Ms. Scatturo requested that the Committee Members send over real-world stories, photos, and examples of topics that were to be discussed in the seminar. She advised that examples were needed for NPC (Nonstructural Performance Category) or SPC (Structural Performance Category) upgrade above ceiling issues, imaging equipment replacement and change of procedures, and other common types of scenarios.

Mr. Coleman proposed that the seminar cover unauthorized work, work that is not required but good to do, what is required to go from inpatient to outpatient, and equipment replacement. He added that staff was planning to revisit and revise the NPC-5 Code for existing buildings at a future date.

Mr. Dandekar commented that it was a good presentation and suggested to invite hospital CEOs and administration staff to the presentation. He advised adding a slide containing the highlights of the presentation.

Mr. Coleman updated the Committee that the webinar room had been completed. The next steps were to make sure all the technical equipment worked properly and then begin doing internal webinars among staff.
Mr. Yu reminded the Committee that there were only three meetings left before the Remodel Seminar. Ms. Scatturo suggested adding another meeting. A fourth meeting was scheduled for September 26, 2019. At the October 2019 regular meeting, there would be a dry-run of the Remodel Seminar. Mr. Hooper confirmed that the Committee would discuss presenters at the next meeting. Ms. Timmins announced that Mr. Dunger was going to present with her at the seminar.

**Informational Item and Action Item**

- Replace the word consequence with access and include a picture of an OR (Operating Room). (slide 13)
- Move the dollar sign picture from slide 13 to slide 14.
- Remove the word “incoherent” from key stakeholders. (slide 20)
- Send examples and photos to the staff of projects for additions, renovations, alterations, or repairs – All Committee Members
- Flip slides 49 and 50.
- Inform staff if better examples are available in terms of flow charts – all Committee Members (slides 57-63)
- Change the background for the Fire/Life/Safety slides for flow purposes.
- Include language that projects should seek out information about the code from their local utility provider. (slide 92)
- Include a slide about the Green Building Code.
- Include a slide disclosing that new projects would need to provide energy calculations and documentation pertaining to Energy Code requirements.
- Send examples and photos to staff for infection control – all Committee Members
- Send examples and photos to staff for compliant vs. non-compliant existing conditions - all Committee Members
- Remove the language “full code compliance must be maintained” (slide 152)
- Refer to MOPs in terms of what OSHPD does not look at (slide 153)
- Send examples and photos to staff of case studies for transferring utilities – all Committee Members. (slide 153)
- Send examples and photos to staff regarding discovered conditions – all Committee Members. (slide 159)
- Include the Remodel ACD pie chart to slide 164, changes in work.
- Send stories, including pictures, to Evett Torres within the next two weeks – all Committee Members
- Include slides discussing unauthorized work and best-practices work.
- Invite hospital CEOs and administration staff to the presentation.
- Include a slide containing the highlights of the presentation.
- Add an additional Education and Outreach Committee meeting for September 26th, 2019.
• Discuss presenters at the next Education and Outreach Committee meeting for the Remodel Plus Seminar.

4. Comments from the Public/Board Members on Issues Not on This Agenda

Mr. Hooper announced that the request to have a seminar on out-of-state or out-of-the-country special inspections was noted and would be addressed after the Remodel Plus Seminar. Ms. Scaturro articulated that any other webinars or seminars would have to wait until 2020.

5. Adjournment

Mr. Mike Hooper, Chair, adjourned the meeting at approximately 11:50 p.m.