

UPDATE PER EXECUTIVE ORDER

Health Facility Annual Financial Reporting – Extension of Due Date

California health facilities are required by the Health and Safety Code (Health Policy and Data Advisory Consolidation Act), Section 128735 et seq.) to file the Hospital Annual Disclosure Report and the Long-Term Care Integrated Disclosure and Medi-Cal Cost Report with OSHPD each year. Failure to file the required reports on a timely basis results in the imposition of financial penalties of \$100 per day.

Health facilities continue to be under intense pressure as a result of the COVID-19 pandemic. Governor Newsom issued [Executive Order N-55-20](#), which extended due dates for certain cost reporting. Consistent with this order, OSHPD is providing the following information to reporting facilities:

For any facility that has not submitted their annual financial report:

The initial due date has been extended for an additional three months; therefore, instead of the reports being due 4 months after the end of the reporting period, they will now be due 7 months after the end of the reporting period. For example, a report with a 6/30/2020 report period end date will now be due 1/31/2021 as opposed to 10/31/2020.

This due date extension will have NO IMPACT on the 90-days of extension regularly available. These extension days will still be accessible via SIERA. If you have already requested this extension, your due date has been adjusted to reflect the additional time.

This new guidance overrules any previous information regarding due date extensions.

For Hospital quarterly reporting:

OSHPD applied an automatic 30-day extension to quarterly reports ended 3/31/2020, which are due 7/14/2020. This Executive Order does not include extension of quarterly report due dates. Quarterly reports ended 6/30/2020 are due 8/14/2020 and have 30 days of extension available upon request through SIERA.

[Contacting OSHPD](#)

As a reminder, the majority of OSHPD staff are no longer working at headquarters but are teleworking instead.

How does this impact you?

- Please direct your communication to us via email and be sure to monitor your incoming email regularly for important communication from us. Voicemail may not be monitored on a daily basis.
- Utilize the SIERA system for requesting extensions. We will also post any important announcements here.

OSHPD encourages all health facilities to continue with timely mandated reporting as much as possible, given the multiple operational priorities. Timely collection of mandated data is key for OSHPD's continuing role of providing health care information to Californians.

As always, facilities are encouraged to contact appropriate program staff with any questions or to request assistance.

OSHPD will continue to support California health facilities throughout this difficult time.