

**OSHPD** Office of Statewide Health Planning and Development

**Healthcare Workforce Development Division**

2020 West El Camino Avenue, Suite 1222

Sacramento, CA 95833

(916) 326-3700

(916) 322-2588 Fax

[www.oshpd.ca.gov](http://www.oshpd.ca.gov)



**March 11, 2020  
Meeting Minutes**

**CALIFORNIA HEALTHCARE  
WORKFORCE POLICY COMMISSION (Commission)**

**Registered Nurse (RN)  
Funding Meeting**

**Location:**

Office of Statewide Health Planning and Development  
2020 West El Camino Avenue  
Sacramento, CA 95833

**Commission Members Present:**

Jasmeet K. Bains, MD  
Sandra Baker, DNP, RN, CNE, ANEF  
Elizabeth Dolezal  
Katherine Flores, MD  
Susan Foster, MSN, FNP-BC  
William Henning, DO  
Catherine Kennedy, RN  
Deanna Stover, PhD, RN  
Debra Sung, MSPT

**Staff to Commission:**

C.J. Howard, Deputy Director  
Melissa Omand, Program Manager

**Additional OSHPD Staff:**

Geoffrey Trautman, OSHPD Attorney  
Ross Lallian, HWDD Research Manager

**Commission Members Not in Attendance:**

Roslyn S. Byous, DPA, PA-C  
Gregory Knoll, ESQ  
Angelica Millan, DNP, RN, FAAN  
Cathryn Nation, MD  
Joseph Provenzano, DO

**OSHPD Acting Director**

Marko Mijic

**Executive Secretary**

C.J. Howard

## **AGENDA ITEM 1: Call to Order**

Chair Henning called the meeting to order at 10:06 a.m.

## **AGENDA ITEM 2: Introduction of Commission Members and Statements of Recusal**

Commission members introduced themselves, indicated whom they represent, and their appointing authority. Each Commissioner indicated from which RN program they would recuse themselves:

Jasmeet K. Bains—None  
Sandra Baker—Riverside City College  
Elizabeth Dolezal—None  
Katherine Flores—None  
Susan Foster—None  
William Henning—None  
Catherine Kennedy—None  
Deanna Stover—None  
Debra Sung—None

## **AGENDA ITEM 3: Chair's Remarks**

Chair Henning reminded the Commissioners of policies and procedures for the meeting.

## **AGENDA ITEM 4: OSHPD Director's Report**

C.J. Howard, Healthcare Workforce Development Division (HWDD) Deputy Director, explained the acting director's absence.

## **AGENDA ITEM 5: Executive Secretary's Report**

C.J. Howard, HWDD Deputy Director, noted that OSHPD had set up a "listen-only" line for this meeting. He also reported on OSHPD and HWDD program activities, and available Song-Brown funding.

## **AGENDA ITEM 6: Approval of January 30, 2020 Minutes**

Commissioners reviewed and approved the January 30, 2020 meeting minutes.

## **ACTION ITEM**

Motion to approve January 30, 2020 meeting minutes (Flores), Second (Stover).  
Motion adopted.

The January 30, 2020 Meeting Minutes are hereby incorporated as Attachment A

## **AGENDA ITEM 7: Fiscal Year (FY) 2020-21 Meeting Schedule**

Melissa Omand, Song-Brown Program Manager, presented the FY 2020-21 meeting schedule.

### **ACTION ITEM**

Motion to approve the FY 2020-21 meeting schedule as modified for the September 2020 Primary Care Residency meeting (Flores), Second (Stover). Motion adopted.

The Fiscal Year (FY) 2020-21 Meeting Schedule is hereby incorporated as Attachment B

## **AGENDA ITEM 8: Correspondence**

Melissa Omand, Song-Brown Program Manager, presented two letters from:

- University of California San Francisco (UCSF), Fresno, Center for Medical Education and Research
- Dr. Hector Flores, Chair, Department of Family Medicine, Adventist Health, White Memorial Hospital

Commissioners discussed the concerns presented in the letters and recommended that HWDD staff add the correspondence to the agenda for discussion at the June Policy meeting.

The letter from UCSF is hereby incorporated as Attachment C

The letter from Dr. Flores is hereby incorporated as Attachment D

## **AGENDA ITEM 9: RN Budget and Awards Discussion**

Ross Lallian, HWDD Research Manager, presented a review of available funds for FY 2019-20 and three funding considerations. Commissioners discussed Alternative 1 and 2. Chair Henning called for the Commissioners to vote on the alternatives. The result:

Alternative 1 – 4 votes  
Alternative 2 – 5 votes

### **PUBLIC COMMENT**

- Request to review the RN Funding award spreadsheet with awardee names as approved by the Commission.
- Recommendation to continue emphasizing performance and to reward high performers.

## **ACTION ITEM**

Motion to approve Alternative 2 to fund 20 RN Capitation and 5 RN Special Programs at the levels approved by the Commission (Stover), Second (Dolezal). Motion adopted.

The RN Budget and Awards presentation is hereby incorporated as attachment E

## **AGENDA ITEM 10: RN Presentations**

College of the Sequoias Advanced Nursing Degree program and the University of San Francisco Bachelor of Science 4+1 program presented on their matriculation and pipeline programs.

## **AGENDA ITEM 11: RN Outcomes Report Out**

Ross Lallian, HWDD Research Manager, reported on the outcomes of Song-Brown's FY 2018-2019 RN funding.

## **AGENDA ITEM 12: Song-Brown Glossary Update**

Melissa Omand, Song-Brown Program Manager, recommended ten new and one updated glossary definitions.

Commission requested staff add "ACGME accredited" to the definition for Teaching Hospitals.

## **ACTION ITEM**

Motion to adopt the recommendations as modified (Stover), Second (Dolezal). Motion adopted.

The Song-Brown Glossary update is hereby incorporated as Attachment F

## **AGENDA ITEM 13: General Public Comment**

- Appreciate the opportunity for a program to attend these informative meetings and to become more educated and aware of the funding options.
- Appreciate continuous efforts to fund as many programs as possible.
- Observed that scoring methodology changed, and support of change if this results in funding more programs.

## **FUTURE AGENDA ITEMS**

Commission recommended the following agenda items for the next Policy meeting:

- Discuss viability of Dr. Hector Flores request for Commissioners to write a letter to the CEOs of major philanthropies requesting support for pipeline programs.
- Discuss UCSF, Fresno's request regarding disbursement of Song-Brown funds.
- Discuss severity of areas of unmet need.
- Discuss RN Special Programs funding.
- Present impact analysis of adding areas of unmet need severity scoring to Alternate 2 of the RN funding decision.
- Create comprehensive dashboard to report on the impact of Song-Brown funding for all programs.
- Update on the California Future Health Workforce Commission's recommendation of establishing a statewide governance council for Graduate Medical Education.
- Develop definition for graduates practicing primary care up to 5-years post residency.

## **ADJOURN MEETING**

The meeting adjourned at 12:28 p.m.