



NOTICE OF PUBLIC MEETING

Health Professions Education Foundation Board of Trustees Quarterly Meeting

Members of the Board

Scott Sillers, President
 Aaron Byzak
 Jennie Carreon de Lacey
 Cynthia J. Cotharn, MD
 Cinthia Flores, JD
 Randy W. Hawkins, MD
 William C. Hendry
 Shaheen E. Lakhan, MD
 Kristina Lawson
 Janet Widmann

Date:
 January 9, 2019
 10:00 a.m. – 1:00 p.m.

Ex-Officio
Robert P. David
William Henning, DO

Location(s):

Health Professions Education Foundation
 2020 West El Camino Avenue
 Sacramento, CA 95833

DEVELOPMENT AGENDA

Item	Subject	Facilitator
1.	Call to Order	Scott Sillers
2.	Roll Call	Annie Carney
3.	Welcome	Scott Sillers
4.	Approval of the Minutes of the November 14, 2018 Meeting Action Item	Scott Sillers
5.	Re-cap of Presentation by Everyday Impact Consulting Informational Item	Norlyn Asprec and Scott Sillers
6.	Overview of HPEF FY 2018-19 Budget Informational Item	Norlyn Asprec
7.	Approval of Fundraising Strategic Plan - Fundraising Goals Discussion of Fundraising Prospects List Development Resources Action Item	Aaron Byzak
8.	HPEF Gift Acceptance Policy (formerly referred to as HPEF Fundraising Policies) Action Item	William Hendry

9.	Approval of California Community Foundation Plan Action Item	Norlyn Asprec
10.	Board Reimbursement Policy Draft and Discussion Action Item	William Hendry
11.	Approval of Annual Giving Campaign 2019 Action Item	William Hendry
12.	Agenda Items for the Next Board Meeting	Scott Sillers
13.	Public Comment	Scott Sillers
14.	Adjournment	Scott Sillers

NOTE: Agenda items may not be called in the order presented. Action may be taken on any item listed on the agenda.

The agenda is also posted online at: <http://www.oshpd.ca.gov/Public-Meetings.html>

If a reasonable accommodation is needed to attend or participate in this meeting/event, please contact Debbie Harrison at least five working days prior to this event at (916) 326-3640 or at Debbie.Harrison@oshpd.ca.gov. OSHPD will make every reasonable effort to provide necessary accommodation(s).