



NOTICE OF PUBLIC MEETING

Health Professions Education Foundation Board of Trustees Development Committee Meeting

Date:

April 23, 2019
10:00 a.m. – 11:00 a.m.

Members of the Committee

Scott Sillers
Aaron Byzak
Jennie Carreon de Lacey
Randy W. Hawkins, MD

Meeting Location(s):

Health Professions Education Foundation
2020 West El Camino Avenue
Sacramento, CA 95833
Conference call #: 1-866-434-5269
Participation Code: 439482

Altamed

DEVELOPMENT COMMITTEE AGENDA

Item	Subject	Facilitator
1	Welcome	Aaron Byzak
2	Discussion of Tiered Fundraising Prospects List	All
	Informational Item	
3	Update on Fundraising Prospects Visit List	Vince Sales
	Informational Item	
4	Review Annual Giving Campaign Timeline and Activities	Vince Sales
	Informational Item	
5	Discussion on CRM options for Annual Giving Campaign	Vince Sales
	Informational Item	
6	Update on Big Day of Giving	Norlyn Asprec
	Informational Item	

7	HPEF Messaging and Collateral Informational Item	Vince Sales
8	Board Fundraising Training Informational Item	Vince Sales
9	Agenda Items for the Next Committee Meeting	Aaron Byzak
10	Public Comment	Aaron Byzak
11	Adjournment	Aaron Byzak

NOTE: Agenda items may not be called in the order presented. Action may be taken on any item listed on the agenda.

The agenda is also posted online at: <http://www.oshpd.ca.gov/Public-Meetings.html>

If a reasonable accommodation is needed to attend or participate in this meeting/event, please contact Debbie Harrison at least five working days prior to this event at (916) 326-3640 or at Debbie.Harrison@oshpd.ca.gov. OSHPD will make every reasonable effort to provide necessary accommodation(s).