

OSHPD Office of Statewide Health Planning and Development**Administrative Services Division**

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www.oshpd.ca.gov

**REQUEST FOR QUALIFICATIONS
Notice to Prospective “bidders”
Architectural and Engineering
RFQ 20-21008**

August 24, 2020

You are invited to review and respond to the Request for Qualifications (RFQ) 20-21008 for a Statement of Qualifications (SOQ) from structural engineering firms, to provide independent structural review of construction documents of building structures and development of OSHPD Preapproved Details (OPDs) for the construction of hospitals and skilled nursing facilities, in compliance with the California Building Standards Code, Title 24 California Code of Regulations (CCR); Code Application Notice(s) (CAN) and Policy Intent Notice(s) (PIN) etc.

Note that all agreements entered into with the State of California will include by reference General Terms and Conditions (GTC) and Contractor Certification Clauses (CCC) that may be viewed and downloaded at the following internet site: <https://www.dgs.ca.gov/OLS/Resources/Page-Content/Office-of-Legal-Services-Resources-List-Folder/Standard-Contract-Language>. If you do not have Internet access, a hard copy can be provided by contacting the Contract Analyst listed below.

Bidders are encouraged to carefully read the entire solicitation. The need to verify all documentation and responses prior to the submission of bids is the responsibility of the bidder and cannot be overemphasized.

In submitting your bid, you must comply with the instructions found herein. Failure to comply with any of the requirements may result in rejection of your bid. By submitting a bid, you agree to all terms stated in this IFB and within your bid submission.

This solicitation is published online in the California State Contracts Register at: <https://caleprocure.ca.gov/pages/Events-BS3/event-search.aspx>.

It is the opinion of the Office of Statewide Health Planning and Development (OSHPD), that this RFQ is complete without need of explanation. However, if you have questions, notice any discrepancies or need any clarifying information, please contact the below listed Contract Analyst. Please note that no *verbal* information given will be binding upon the State unless such information is issued in writing as an official addendum.

Chantelle Parr, Contract Analyst
Office of Statewide Health Planning and Development
2020 West El Camino Avenue, Suite 1000
Sacramento, CA 95833
(916) 326-3217
PCS@oshpd.ca.gov

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1. **Purpose and Description of Services**

The Office of Statewide Health Planning and Development (OSHPD), Facilities Development Division (FDD), is soliciting for Statement of Qualifications (SOQ) from structural engineering firms, to provide independent structural review of construction documents of building structures and development of OSHPD Preapproved Details (OPDs) for the construction of hospitals and skilled nursing facilities, in compliance with the California Building Standards Code, Title 24 California Code of Regulations (CCR); Code Application Notice(s) (CAN) and Policy Intent Notice(s) (PIN) etc.

OSHPD anticipates the Scope of Work within a specific assignment shall consist of, but not be limited to, the review of the construction documents for primary structures, non-structural components, and post approval documents and development of OSHPD Pre-approved Details (OPDs)

2. **Bidder Minimum Qualifications**

The criteria for determining the most qualified firm(s) shall include:

- A. Professional experience of the firm, and if applicable, sub-contracted firms, in providing independent structural review of construction documents for building structures. Also included are development of OSHPD Preapproved Details (OPDs) and checking of calculations, design criteria, computer models, and construction documents for the primary structure, nonstructural components, and seismic retrofit of health care facilities, for compliance with the California Building Standards Code, Title 24, California Code of Regulations (CCR), CANs and PINs, and established procedures.
- B. Staffing capability and availability of California Licensed Structural Engineers (CLSE's) to perform structural review of construction documents for large projects and develop OPDs within the timelines stated in a project schedule. Identify the project manager(s) who shall administer the project. OSHPD requires continuous plan checking of health care projects to meet predetermined schedules. Explain how your staff will be available to work on OSHPD projects on a "first priority" basis.
- C. CLSEs employed by the firm, including engineers employed by subcontracted firms if applicable, shall be identified. During the negotiation for a project review the firm shall demonstrate they will provide an adequate number of CLSEs to meet the requirements in item 2B above and the project's anticipated completion dates and compliance milestones. If the firm cannot provide adequate CLSEs at the time of project assignment, the firm will be disqualified from being assigned that project. Any person who is listed in multiple SOQs shall not be counted towards meeting the adequate number for CLSE's, excluding DVBE participants.
- D. Knowledge of applicable codes, regulations, and administrative requirements.
 - 1) Description, nature and quality of recently (within last five [5] years) completed health facility structural design or structural construction document review work performed by proposed CLSE's. In each case specify whether the Structural Engineer of Record (SEOR) for the project was from your firm.
 - 2) Include specific examples of use of California Administrative Code, including Chapters 6 & 7, CANs and PINs in recent OSHPD projects.
- E. Proven ability to complete projects within the established time frames and budget.
- F. Construction document review quality control and quality assurance program.

- G. Only Structural Engineers currently certified under Division 3, of the Business and Professions Code, and licensed in the State of California may be used in the performance of assignments.
- H. Knowledge and experience in the design and/or review of construction projects that include:
 - 1) Seismically Isolated Structures
 - 2) Structures with Damping Systems
 - 3) Nonlinear Static (Pushover) Analysis
 - 4) Nonlinear Time History Analysis
 - 5) Development of Standard Details for Anchorage and Bracing of Nonstructural Components and Equipment
- I. The role of each certified structural engineer and organizational chart as it relates to potential OSHPD projects(s).
- J. Performance of the firm in recent review of construction documents and design of OSHPD regulated facilities, in following the procedures, milestones, and intermediate comment submittal requirements established by OSHPD.
- K. Structural analysis and design software currently used by the firm for design and review of construction documents, with identification of the structural engineers experienced in using them.

3. **Submittal Requirements and Information**

1. Key Action Dates

Listed below are the key action dates and times by which the actions must be taken or completed. All dates after the submission of quotes are approximate and may be adjusted by OSHPD, as conditions require, without addendum to this RFQ. All times are Pacific Daylight Time (PDT).

KEY ACTIONS	DATES
Release of RFQ	August 24, 2020
RFQ Written Questions Due to OSHPD	September 8, 2020 by 4:00 p.m.
OSHPD Written Response Due to Questions	September 14, 2020
Submission of Submissions	September 28, 2020 by 4:00 p.m.
Review of Submissions	October 5, 2020
Interview Notification	October 15, 2020
Virtual Interviews (TBD)	October 26 – November 6, 2020
Notice of Intent to Award	November 23, 2020
Negotiation of Agreement Fees	December 1, 2020
Anticipated Project Start Date	February 1, 2021

All questions regarding this RFQ must be in writing and submitted by email to the project contact below by **Monday, September 8, 2020**.

Responses to questions received by the above due date will be provided and via email to all bidders who have expressed interest or submitted questions.

2. OSHPD Project Contact

Chantelle Parr, Contract Analyst
Office of Statewide Health Planning and Development
2020 West El Camino, Suite 1000
Sacramento, CA 95833
(916) 326-3217
pcs@oshpd.ca.gov

3. Submission of Bid

One (1) complete original (labeled "original") and One (1) electronic copy submitted via a downloadable link to pcs@oshpd.ca.gov. Items A through M shall be tabulated in the order listed below as Section 1. Item N, shall be labeled as Section 2, 3, etc. A material deviation shall be cause for disqualification. Electronic submittals may be in the form of a digital zip file with each individual file clearly labeled by Section.

- A. Completed General Information Sheet, Page 11, EXHIBIT A.
- B. Completed CALIFORNIA DVBE PROGRAM REQUIREMENTS, EXHIBIT C, Page 13. Public Contract Code Sections 10115 et seq., establishes the goal of three percent (3%) DVBE participation for all construction, services, maintenance, and supply contracts led by any State department. OSHPD requires the use of subcontracted firms to meet the DVBE participation goal. All submitters of a SOQ must meet the DVBE goal.
- C. Response to CRITERIA FOR SELECTION OF FIRMS, Page 3, Section 2., Items A through K.
- D. Completed PENALTY OF PERJURY STATEMENT, Page 10.
- E. Completed BIDDER DECLARATION, (GSPD-05-0105), EXHIBIT D, Page 15.
- F. Completed PAYEE DATA RECORD (STD. 204), Page 17.
- G. Completed CONTRACTOR CERTIFICATION CLAUSES (CCC 307), Page 18.
- H. Completed DARFUR CONTRACTING ACT VENDOR CERTIFICATION, Page 19
- I. Completed ARCHITECT-ENGINEER QUALIFICATIONS, General Service Administration (GSA) Standard Form 330, Page 20.
- J. List of health care facility projects previously designed or reviewed by name of facility, date, name and title of responsible engineer in-charge, phone number, scope or description of project, OSHPD application number, dollar value, and number of days to complete review of construction documents.
- K. Detailed and specific resume which defines the education, current California structural license number, training, and professional experience of each CLSE that shall be assigned to OSHPD projects. The resume shall also include a list of OSHPD projects worked on by each proposed engineer. The list shall include the OSHPD project number, a brief project scope description and a listing of specific structural design or review responsibilities completed by the engineer for said projects. The list is required; if the list is incomplete or not provided for an engineer, the engineer will be removed from the list of qualified CLSE's in the Statement of Qualifications (SOQ) for the firm.

Exceptions:

If the CLSE was approved previously for review of OSHPD projects under previous Agreements/Assignments, then the OSHPD Projects list for said engineer is not required., and the application of this exception shall be stated in the resume.

- L. Copy of Contractor's current city or county business license for each location where Contractor shall perform work.
- M. Description of in-house computer software and hardware used for structural analysis and design.

N. If applicable, any Subcontractor information, divided into separate sections, by firm.

4. General Guidelines and Restrictions

To clarify, the submitting firm shall have all required documentation in their SOQ labeled as Section 1, the first subcontractor shall have all required documentation labeled as Section 2, the next subcontractor shall have all required documentation labeled as Section 3, etc.

Subcontracts

If subcontractors are to be used, the SOQ shall include Items A through D.

- A. Complete SUBMITTAL REQUIREMENTS, Page 6, Section 3, Items A., D – I (Part II), J – N. All subcontractors must be a currently licensed California Structural Engineers under Division 3, of the Business and Professions Code, and licensed in the State of California.
- B. Specific tasks to be performed by each subcontractor.
- C. Detailed cost or percentage of the subcontract(s).
- D. Details of past projects the firm and subcontractor(s) have worked on together. OSHPD reserves the right to approve all subcontractors. After contract award, no work may be subcontracted without prior written approval from OSHPD.
- E. OSHPD reserves the right to approve all subcontractors. After contract award, no work may be subcontracted without prior written approval from OSHPD.

Debriefing

Firms may contact the OSHPD Legal Office and be given written or oral SOQ evaluation debriefings. Pursuant to the California Public Records Act, all proposals, and all evaluation and scoring sheets, which are retained as a permanent State record, shall be made available for public inspection, upon written request to legal@oshpd.ca.gov.

Confidentiality

Prior to award of an Agreement, all proposals shall be designated confidential to the extent permitted by the California Public Records Act.

Property Rights

Each SOQ submitted shall be at no cost or obligation to the State. OSHPD reserves the right to retain all proposals. All property rights, including rights of publication, for materials produced by the firm in connection with the work provided for herein shall be vested in the State. Neither the firm nor a subcontracted firm shall copyright, publish, or otherwise disclose information without the express written permission of the OSHPD Contract Coordinator.

Settlement of Disputes

In the event of a dispute, Contractor shall file a "Notice of Dispute" with OSHPD, Procurement and Contract Services (PCS), within ten (10) business days of discovery of the problem. Within ten (10) business days, OSHPD PCS shall meet with the Contractor and Project Manager for purposes of resolving the dispute. The decision of OSHPD shall be final.

F. Submittal Date, Time, and Location

You may hand deliver, use U.S. Mail, Express, or an Overnight Delivery service for the submittal of the Original copy. The electronic copy will be emailed prior to the final submittal September 28, 2020 at 4:00 p.m. The sealed SOQ must clearly indicate: **RFQ 20-21008 – Structural Review of Construction Documents and development of OSHPD Pre-approved Details (OPDs)**, and be marked with **MAILROOM DO NOT OPEN**, as shown in the following example:

Office of Statewide Health Planning and Development
Procurement and Contracting Services
Attn.: PCS, Contracts Analyst
2020 West El Camino Avenue, Suite 1000
Sacramento, CA 95833

RFQ 20-21008
Structural Review of Construction Documents and
the development of OSHPD Preapproved Details (OPDs)
MAILROOM DO NOT OPEN

Any SOQ that does not contain SUBMITTAL REQUIREMENTS, Page 6, Section 3, Items A through M, or the PENALTY OF PERJURY STATEMENT, Page 10, may be disqualified. A material deviation shall be cause for disqualification. Any SOQ submitted after the Final Date/Time for Submission, Page 8, Section 4.F, SUBMITTAL DATE, TIME, AND LOCATION shall be disqualified.

5. Evaluation Process

- a) Each SOQ shall be pre-screened for administrative and technical requirements.
- b) Firms considered the most qualified shall be invited to make a presentation of their qualifications and experience identified in the CRITERIA FOR SELECTION OF FIRMS, Page 3, Section 2., Items A through J. Firms may also be presented with technical code-based questions during their presentation. The OSHPD panel shall score firms based on responses made in their SOQ; presentation; and responses to standard, technical, follow-up, or clarification questions. The OSHPD panel shall rank, and recommend to the Director of OSHPD, a list of the most qualified firms in order of qualifications (Rank 1, 2, 3, etc.).
- c) Retainer contracts shall be in the amount of Three Million Dollars and Zero Cents (\$3,000,000) and in effect for a three (3) year term (\$1,000,000 per fiscal year). Assignments for independent structural review of contract documents for the construction of hospitals and skilled nursing facilities, and development of OSHPD Preapproved Details (OPDs), shall be negotiated and the aggregate of all assignments shall not exceed Three Million Dollars and Zero Cents (\$3,000,000). OSHPD reserves the right to negotiate separate increments, phases, etc., within an assignment, or project. Assignments shall be negotiated prior to the expiration of the agreement and may extend past the original term of the agreement. OSHPD does not guarantee any assignment(s) shall be made.

6. Award of Contract

An Agreement may be awarded to the most qualified firm whose SOQ complies with all requirements and has met the goals for DVBE participation or has demonstrated a good faith effort. Meeting the goals for DVBE participation is a condition of eligibility for award of an agreement.

7. Agreement, Execution, and Performance

- a) Performance shall start on the express date set by the awarding agency and the Contractor, after all approvals have been obtained and the agreement is fully executed. Should the Contractor fail to commence work at the agreed upon time, the awarding agency, upon five (5) days written notice to the Contractor, reserves the right to terminate the Agreement. In addition, the Contractor shall be liable to the State for the difference between Contractor's bid price and the actual cost of performing work by the second lowest bidder or by another contractor.
- b) All performance under the agreement shall be completed on or before the termination date of the agreement.
- c) Evaluations will be completed by a selection panel consisting of FDD's technical experts. Evaluations will be used by OSHPD to help rank firms in future SOQ submissions not related to this RFQ. Additionally, the evaluations will be used to evaluate work performance in the Agreements/Assignments by this RFQ and may be used in part or in whole as termination for cause for said Agreements/Assignments.
- d) Contractor agrees that the State or its representative shall have the right to review, obtain, and copy all records pertaining to the performance of the agreement. Contractor agrees to provide the State or its representative with any relevant information requested, access to its premises, upon reasonable notice, during normal business hours for the purpose of interviewing employees and inspecting and copying such records, accounts, and other material that may be relevant to the agreement in question. Contractor further agrees to maintain such records for a period of three (3) years after final payment under the Agreement.

D) DVBE Incentive

The DVBE Program requirement for this solicitation has been waived; however, the DVBE Incentive still applies.

For the information:

<http://www.dgs.ca.gov/pd/programs/osds.aspx>

Attachment 6 outlines the DVBE Incentive.

PENALTY OF PERJURY STATEMENT

I hereby certify that I have made a diligent effort to ascertain the facts with regard to the representations made herein and, to the best of my knowledge and belief, each firm set forth in this submittal package as a DVBE complies with the relevant definitions set forth in Section 1896.61 of Title 2, California Code of Regulations and Section 999 of the Military and Veterans Code. In making this certification, I am aware of Section 10115 et seq. of the Public Contract Code which establishes penalties for falsification of documents when applying for certification for State contracts:

Legal Name of Firm

Mailing Address: _____

(City) CA (State) (ZIP)

Telephone Number: _____ FAX: _____

Signature of Chief Executive Officer Date

Printed Name Title

EXHIBIT A

GENERAL INFORMATION SHEET

Structural Construction Review and
Development of OSHPD Preapproved Details (OPDs)

Date: _____

Legal Name of Firm: _____

Federal Employer I.D. Number: _____

Firm Address: _____

(City) CA (State) (ZIP)

Telephone Number: (_____)
Area Code

Fax Number: (_____)
Area Code

Principal In-Charge: _____
Name Title License Number

Primary Contact Person: _____
(For any questions pertaining to the Statement of Qualifications)

Mailing Address: _____

(City) CA (State) (ZIP)

Telephone Number: (_____)
Area Code

Email Address: _____

EXHIBIT B

(if applicable)

STD 843 DISABLED VETERAN BUSINESS ENTERPRISE DECLARATIONS

Bidders who are disabled veteran (DV) owner(s) and DV manager(s) of a Disabled Veteran Business Enterprise must complete STD 843 Disabled Veteran Business Enterprise Declarations when a DVBE contractor or subcontractor will provide materials, supplies, services or equipment and include it with the bid response.

The STD 843 Disabled Veteran Business Enterprise Declarations form can be found at:
<http://www.documents.dgs.ca.gov/pd/poliproc/STD-843FillPrintFields.pdf>

EXHIBIT C

**CALIFORNIA DISABLED VETERAN BUSINESS ENTERPRISE (DVBE)
PARTICIPATION PROGRAM
(09/03/09)**

Please read the instructions carefully before you begin.

AUTHORITY. The Disabled Veteran Business Enterprise (DVBE) Participation Goal Program for State contracts is established in Public Contract Code (PCC), §10115 et seq., Military and Veterans Code (MVC), §999 et seq., and California Code of Regulations (CCR), Title 2, §1896.60 et seq. **Recent legislation has modified the program significantly in that a bidder may no longer demonstrate compliance with program requirements by performing a “good faith effort” (GFE).**

DVBE BID INCENTIVE. A DVBE incentive will be given to bidders who provide DVBE participation. For evaluation purposes only, the State shall apply a DVBE Bid incentive to bids that propose California certified DVBE participation as identified on the Bidder Declaration, GSPD-05-105, (located elsewhere within the solicitation document) and confirmed by the State. The DVBE incentive amount for awards based on low price will vary in conjunction with the percentage of DVBE participation. Unless a table that replaces the one below has been expressly established elsewhere within the solicitation, the following percentages will apply for awards based on low price.

Confirmed DVBE Participation of:	DVBE Incentive:
5% or Over	5%
4% to 4.99% inclusive	4%
3% to 3.99% inclusive	3%
2% to 2.99% inclusive	2%
1% to 1.99% inclusive	1%

As applicable: (1) Awards based on low price - the net bid price of responsive bids will be reduced (for evaluation purposes only) by the amount of DVBE incentive as applied to the lowest responsive net bid price. If the #1 ranked responsive, responsible bid is a California certified small business, the only bidders eligible for the incentive will be California certified small businesses. The incentive adjustment for awards based on low price cannot exceed 5% or \$100,000, whichever is less, of the #1 ranked net bid price. When used in combination with a preference adjustment, the cumulative adjustment amount cannot exceed \$100,000.(2) Awards based on highest score - the solicitation shall include an individual requirement that identifies incentive points for DVBE participation.

INTRODUCTION. Bidders must document DVBE participation commitment by completing and submitting a Bidder Declaration, GSPD-05-105, (located elsewhere within the solicitation

document). Bids or proposals (hereafter called “bids”) that **fail to submit the required form to confirm the level of DVBE participation will not be eligible to receive the DVBE incentive.**

Information submitted by the intended awardee to claim the DVBE incentive(s) will be verified by the State. If evidence of an alleged violation is found during the verification process, the State shall initiate an investigation, in accordance with the requirements of the PCC §10115, et seq., and MVC §999 et seq., and follow the investigatory procedures required by the 2 CCR §1896.80.

Contractors found to be in violation of certain provisions may be subject to loss of certification, penalties and/or contract termination.

Only State of California, Office of Small Business and DVBE Services (OSDS), certified DVBEs (hereafter called “DVBE”) who perform a commercially useful function relevant to this solicitation, may be used to qualify for a DVBE incentive(s). The criteria and definition for performing a commercially useful function are contained herein on the page entitled **Resources & Information**. Bidders are to verify each DVBE subcontractor’s certification with OSDS to ensure DVBE eligibility.

At the State’s option prior to award of the contract, a written confirmation from each DVBE subcontractor identified on the Bidder Declaration must be provided. As directed by the State, the written confirmation must be signed by the bidder and/or the DVBE subcontractor(s). The written confirmation may request information that includes but is not limited to the DVBE scope of work, work to be performed by the DVBE, term of intended subcontract with the DVBE, anticipated dates the DVBE will perform required work, rate and conditions of payment, and total amount to be paid to the DVBE. If further verification is necessary, the State will obtain additional information to verify compliance with the above requirements.

THE DVBE BUSINESS UTILIZATION PLAN (BUP): DVBE BUPs are a company’s commitment to expend a minimum of 3% of its total statewide contract dollars with DVBEs -- this percentage is based on all of its contracts held in California, not just those with the State. A DVBE BUP does not qualify a firm for a DVBE incentive. Bidders with a BUP, must submit a Bidders Declaration (GSPD-05-105) to confirm the DVBE participation for an element of work on this solicitation in order to claim a DVBE incentive(s).

THE FOLLOWING MAY BE USED TO LOCATE DVBE SUPPLIERS:

Awarding Department: Contact the department’s contracting official named in this solicitation for any DVBE suppliers who may have identified themselves as potential subcontractors, and to obtain suggestions for search criteria to possibly identify DVBE suppliers for the solicitation. You may also contact the department’s SB/DVBE Advocate for assistance.

Other State Agencies:

STATE: Access the list of all certified DVBEs by using the Department of General Services, Procurement Division (DGS-PD), online certified firm database at <https://caleprocure.ca.gov/pages/index.aspx>

EXHIBIT D

BIDDER DECLARATION

All bidders must complete the Bidder Declaration (GSP-05-105) and include it with the bid response.

The Bidder Declaration (GSP-05-105) is available at the following website:
<http://www.documents.dgs.ca.gov/dgs/fmc/gsp/pd/gspd05-105.pdf>

EXHIBIT E

Commercially Useful Function Definition

California Code of Regulations, Title 2, § 1896.61(l):

The term "DVBE contractor, subcontractor or supplier" means any person or entity that satisfies the ownership (or management) and control requirements of §1896.61(f); is certified in accordance with §1896.70; and provides services or goods that contribute to the fulfillment of the contract requirements by performing a commercially useful function.

As defined in MVC §999, a person or an entity is deemed to perform a "commercially useful function" if a person or entity does **all** of the following:

- Is responsible for the execution of a distinct element of the work of the contract.
- Carries out the obligation by actually performing, managing, or supervising the work involved.
- Performs work that is normal for its business services and functions.
- Is responsible with respect to products, inventories, materials, and supplies required for the contract, for negotiating price, determining quality and quantity, ordering, installing if applicable, and making payment.
- Is not further subcontracting a portion of the work that is greater than that expected to be subcontracted by normal industry practices.

A contractor, subcontractor, or supplier will not be considered to perform a commercially useful function if the contractor's, subcontractor's, or supplier's role is limited to that of an extra participant in a transaction, contract, or project through which funds are passed in order to obtain the appearance of disabled veteran business enterprise participation.

EXHIBIT F

PAYEE DATA RECORD (STD 204)

All bidders must complete the Payee Data Record (STD 204) and include it with the bid response.

The Payee Data Record (STD 204) is available at the following website: [STD 204](#)

EXHIBIT G

CONTRACTOR CERTIFICATION CLAUSES (CCC - 307)

All bidders must complete the Contractor Certification Clauses Form (CCC - 307) and include it with the bid response.

The Contractor Certification Clauses form (CCC 307) is available at the following website: [CCC 307](#)

EXHIBIT H

DARFUR CONTRACTING ACT VENDOR CERTIFICATION

Pursuant to Public Contract Code Section 10478, if a bidder or proposer currently, or within the previous three years, has had business activities or other operations outside of the United States, it must certify that it is not a **“scrutinized company”** as defined in Public Contract Code Section 10476 (**see attached definition**).

Therefore, to be eligible to submit a bid or proposal, please complete the company/vendor information and one of the three following clauses (**NOTE:** Clause #1 requires initials only; Clause #2 requires initials only; Clause #3 requires initials and a certification signature):

DATE	FEDERAL ID NUMBER
PRINTED COMPANY / VENDOR NAME	
PRINTED NAME <u>AND</u> TITLE OF AUTHORIZED PERSON INITIALING AN OPTION BELOW	

Complete ONLY ONE of the following:

a. _____ We do not currently have, and have not had within the previous three (3) years, business activities or other operations outside of the United States.
Initials only

OR

b. _____ We are a *scrutinized company* as defined in Public Contract Code Section 10476, but we have received written permission from the Department of General Services (DGS) to submit a bid or proposal pursuant to Public Contract Code Section 10477(b). **A copy of the written permission from DGS is included with our bid or proposal.**
Initials only

OR

c. _____ We currently have, or we have had within the previous three (3) years, business activities or other operations outside of the United States, but we certify below that we are not a *scrutinized company* as defined in Public Contract Code Section 10476.
Initials + certification below

CERTIFICATION for #3

I, the official named below, CERTIFY UNDER PENALTY OF PERJURY that I am duly authorized to legally bind the prospective proposer/bidder to the clause listed above in #3. This certification is made under the laws of the State of California.

BY (AUTHORIZED SIGNATURE)	
PRINTED NAME <u>AND</u> TITLE OF AUTHORIZED PERSON SIGNING	
DATE EXECUTED	EXECUTED IN THE COUNTY AND STATE OF

EXHIBIT I

ARCHITECT-ENGINEER QUALIFICATIONS

All bidders must complete the General Service Administration (GSA) Standard Form 330 and include it with the bid response.

The Architect-Engineer Qualifications GSA form (SF-300) is available at the following website: [SF300](#)